



## 2023-2024 Texas Grant Appeal Form

**Name:** \_\_\_\_\_ **Student ID:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City, State, Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Hours Remaining:** \_\_\_\_\_

**Appeal Term:** \_\_\_\_\_

- Appeal forms must be submitted prior to or during the semester the student is enrolled requesting reinstatement of Grant. Upon decision, you will be notified of the approval or denial of the appeal.
- Please check the circumstance that applies. You must provide supporting documentation, otherwise, your appeal will be denied.

\_\_\_\_\_ Did not complete required academic hours

\_\_\_\_\_ Did not meet required Cumulative Grade Point (2.5 GPA) Average

### Procedure for an Appeal:

- **Appeal Letter:** explain in detail the reason academic hours were not completed or GPA required was not earned or maintained. Please attach appropriate documentation.
  - What steps have you taken address the situation or circumstance in the future? Have there been changes in your situation that will allow you to complete your classes successfully? Please explain how these changes will allow you to demonstrate progress by the next semester.
- **Signed Degree Plan:** A signed degree plan from your academic advisor.