

## **Electronic and Information Resources (EIR) Accessibility Policy**

### ***Statement***

1. The University of Texas of the Permian Basin (UTPB) is committed to making its Electronic and Information Resources (EIRs) accessible to individuals with disabilities. UTPB will comply with the statutory and regulatory requirements for the accessibility of EIRs (the “EIR Accessibility Requirements”) as set forth in Chapter 2054, Subchapter M of the Texas Government Code and in the Texas Department of Information Resources’ (DIR’s) Accessibility Rules for EIRs as specified in Title 1, Chapters 206 and 213 of the Texas Administrative Code (the “DIR Accessibility Rules.”)
2. In compliance with the above statement UTPB follows the accessibility policy and plan established by The University of Texas System in UT System Policy UTS150 “Access by Persons with Disabilities to Electronic and Information Resources Procured or Developed by The University of Texas System Administration and the University Of Texas System Institutions”.

### ***EIR Accessibility Coordinator***

1. UTPB, along with UT System Administration and all other UT Institutions, is required by Title 1, Rules §206.71 and §213.41 of the Texas Administrative Code and by UTS150 to appoint an Accessibility Coordinator to develop, support and maintain that institution’s internal accessibility policy.
2. UTPB’s EIR Accessibility Coordinator will be nominated by the Director of the UTPB Information Resources Division (IRD) and confirmed by the UTPB Provost and Vice President for Academic Affairs.

### ***Exceptions***

1. **UTPB Institution Exceptions**
  - a. UTPB will process and document exceptions from the EIR Accessibility Requirements in accordance with UTS150 and OGC Bulletins referenced therein.
  - b. UTPB’s ACTER will be a liaison to assist UTPB offices in identifying their EIRs and associated compliance issues with the EIR Accessibility

Requirements. UTPB offices will be responsible for establishing the costs and/or difficulties required to make that UTPB Office's EIRs into comply with the EIR Accessibility Requirements, and for making all appropriate budgetary requests necessary for such compliance. UTPB's ACTER will assist UTPB offices in obtaining any exceptions from the EIR Accessibility Requirements.

## ***Responsibilities***

### **1. President**

- a. Approves or delegates authority to approve each UT Institution Exception for UTPB in accordance with OGC Bulletins 2006-1 and 2009-1.
- b. Ensures that all appropriate UTPB staff receives the training necessary to meet all accessibility-related rules.

### **2. UTPB Vice-President of Business Affairs**

- a. Ensures compliance with UTS150 when UTPB procures or develops EIRs.

### **3. UTPB Information and Resources Division**

- a. Provides technical assistance with DIR Accessibility Rules.

### **4. UTPB EIR Accessibility Coordinator**

- a. Develop, Support, and maintain UTPB's internal accessibility policy;
- b. Complete all EIR accessibility surveys, plans and reports that UTPB is required to provide.
- c. Ensure that all EIR accessibility training requirements set forth in Title 1, Chapters 206 and 213 of the Texas Administrative Code are met on behalf of UTPB
- d. Provide assistance to offices at UTPB with DIR Accessibility Rules.
- e. Establish and serve on UTPB's Accessibility Coordination Team for EIR Remediation ("ACTER"), and coordinate the efforts of UTPB's ACTER with the ACTERs at all of the other UT Institutions.
- f. Ensure any required UTPB compliance with any DIR-required standard operating procedures or correctively action plans related to EIR accessibility as provided in Title 1, Rule §213.41 of the Texas Administrative Code

Approved UTPB 7-2-09

Approved by OGC with editorial changes 7-14-09

## **5. Members of UTPB ACTER**

- a. Members will serve on UTPB's Accessibility Coordination Team for EIR Remediation ("ACTER"). Members include the occupants of the following positions or delegates recommended by the UTPB Provost and approved by the President:
  1. UTPB EIR Accessibility Coordinator
  2. UTPB Agency Information Resources Manager (IRM)
  3. UTPB REACH Director
  4. UTPB PASS Director
  5. Assistant Compliance Officer
  6. Student Services – Information Support Specialist
  7. Faculty Member – nominated by Faculty Senate