

# Welcome CAMP FALCON Participant!

The University of Texas of the Permian Basin is excited to have you joining us for our 2011 Camp Falcon program. For the past 20 years, Camp Falcon has been an integral part of UTPB and the Permian Basin community. This year brings many changes and additions that we hope you will find enjoyable after a long year of scholastic achievement. Following is a list of guidelines detailing the camp process.

## **Class Schedules**

With our enrollment increasing daily, class schedules for all campers, divided by age group, will be confirmed to you the first week of class. Our aim is to accommodate every person that plans to attend Camp Falcon.

## **Car-Line - Drop-off & Pick-up**

To ensure the maximum safety of your children, please turn left at all entrances while entering the campus, circling in a clockwise pattern. Doing so will keep the passenger side of your car closest to the curb. Extra time will be allowed on the first Monday of each week as we "train" each other in this process, as well give you the time to make payments. Your patience is requested, this will maintain the utmost safety of your child/children, as well as all the other campers and staff. Camp Falcon staff will be available from **7:30 am - 5:30 pm** to guide you with this process. Your child will go to the area designated by assignment.

The gymnasium/pool side of the campus will be the designated spot for drop-off and pick-up. (See enclosed map) Your child will **not** be supervised at any other location on campus.

For pick-up purposes, we ask that you place the sheet given to you at payment on the dash of your car, as you drive-up, we will call your child and assist them to your car.

## **Payment**

Payment is expected the first day of camp. Make check payable to UTPB Camp Falcon in the Accounting Office.

Accounting office opens at **8 AM** and closes at **5 PM**. If you have any questions regarding Accounting contact them at 552-2706.

## **Refund Policy**

Refunds will not be considered if the service has been provided already.

## **Dismissal from Camp Falcon**

The purpose of Camp Falcon is to provide an enrichment program; certain standards of good behavior will be required. While in class, adherence to the teaching/learning environment set by the director and instructors is expected. Students may be removed from a class for disruptive behavior. Please make clear to your child/children that while on campus, the director, coordinators, instructors and UTPB staff make the rules (i.e., keep quiet in the halls and classrooms before and after class; treat all other students, UTPB staff, junior counselors and property with respect; keep all trash picked up, etc.). In the event that inappropriate behavior or discipline problems result in dismissal from the program a refund will not be given. This will help us assure that every student has a rich, rewarding and enjoyable experience. Discipline guidelines are followed as local district code of conduct dictates.

## **Supervision**

All campers will be supervised at all times. All campers should wear their name badges at all times on a daily basis in order for everyone to easily identify Camp Falcon participants and their schedules.

## **Class Instructors**

Camp Falcon instructors are **certified teachers** and are **students** completing student teaching at UTPB in a variety of fields. We ask that you treat them with respect and adhere to their individual class policies modeled from the local school district's student code of conduct.

## **Identification Badges**

All Students, **except** daily drop-offs, will receive a name badge the first week of camp; the badge will list the approved pick-up list submitted upon registration.

## Carrying Bags

All students, **except** daily drop-offs, will receive a UTPB youth university carrying bag. We ask the student to please carry it with them at all times (with an exception during swimming) in order to help us easily identify Camp Falcon participants. Clearly write the **students name** on the outside of the bag.

## Clothing

Our goal is to have students enjoy Camp Falcon; therefore we ask they wear comfortable clothing that will accommodate outdoor and indoor sport and classroom environments. Campers who wish to participate in swim lessons should bring a **swim suit and shoes** to wear to and from the dressing room and swimming pool area along with a **towel** that can easily be carried. *All materials should be clearly identified with your child's full name.*

## Swimming

Swimming will be offered to all campers in a timed session, grouped by ability level. All swimming activities will be supervised by certified lifeguards. Any student that does not know how to swim needs to contact the Camp Falcon Coordinator or Camp Falcon Asst. Coordinator to make special arrangements.

## Snacks

When snacks are provided, your child will be responsible for any food allergy notification to our camp staff during this time. *Please inform us by way of medical form of any Allergy concerns.*

## First Aid/Lost & Found:

Your child will be taken to the designated room for any minor first aid. You will be notified should the need arise for your child to go home early. Lost & Found articles will also be kept at the main Camp Falcon table.

## What to Bring:

- Swimsuit and towel
- Water Bottle - to keep your child hydrated throughout our hot West Texas days!
- Lunch and Breakfast will be provided by the district after the second Wednesday.
- Sunscreen and a hat for sunny outdoor activities

## What not to bring:

- Chewing gum is **not allowed** at anytime during Camp Falcon
- Articles, toys, or clothing **not allowed** in the public school system
- Camp falcon staff will **not** be responsible for the storage of any campers articles, please be sure they only bring items that they can personally carry.

## Who to call for Concerns:

Camp Falcon Coordinator at 552-2555 or e-mail us at [campfalcon@utpb.edu](mailto:campfalcon@utpb.edu)