

Compliance Certification February 19, 2009

Present: Sophia Andres, Lail Grant, Narita Holmes, Roy Hurst, Maureen Page, Bob Perry, Teresa Sewell, Karen Smith, Christine Stanley, Leslie Toombs, Denise Watts, Bobbie Williams

I. Review of the Minutes from 2-12-09

The minutes were approved as written.

II. Review of Standards

3.4.12: Technology Use. On page 1, second paragraph, first line, “colleges” should not be plural. UTPB only has one college. All references to “Computer Committee” need to be changed to “IRD Committee” to reflect committee listings in the UTPB Committees 2008-2009. On page 1, second paragraph, change the third line to read “Committee members are appointed by the University president and vice presidents each year and include representatives from various administrative areas.” In all mentions of “IRD Director,” director should be lowercase. Need to clarify in the Faculty/Staff Computing section on how faculty/staff computing contributes to student learning. There must be a stronger connection to the Principle. On page 1, third paragraph under Network Infrastructure, it should be a Gigabit Ethernet fiber optic backbone.” Check to see if there is a way to prove that UTPB is way ahead of other institutions in having 95 percent of the classroom instruction spaces multimedia capable. Table 3.4.12-1 needs to document additional computing resources. The Writing Center has 19 laptops that are not mentioned, the Visual Arts department has computers, Parker Ranch has a computer lab, Room LL104 has 21 computers, etc. On page 3, paragraph 5, change first line to “distance education students” rather than “students via distance.” We need to find out what percentage of our courses are on TeleCampus and include that number somewhere. A paragraph needs to be added about technology training for students beyond WebCT training courses. Also need to find out the rules on students testing out of computer literacy degree requirements. How do advisors and students find out about the computer literacy test – through Freshman Orientation or academic advising, possibly both? Need to expand section on Other Classroom Technology to include examples from other programs. Need to mention that students can purchase software at below normal retail prices.

3.5.4: Terminal degrees of faculty. Need to add in that we do accept degrees besides doctorates as terminal in some disciplines, i.e. art, etc.

3.6.1: Post-baccalaureate program rigor. We must point out that we don’t have undergraduate cross listings and that graduate course syllabi are more advanced than undergraduate syllabi. Under the Master’s Programs section, second line, after (a) thesis degree plan, change to “three or six-hour thesis course.” Some programs only have three-hour thesis requirement. Make sure

all references to “Graduate Studies and Research” are correct. Under Transfer Credits, in the first paragraph, add “To receive more than a total of nine hours of transfer credit, the student must file a petition with the Assistant Vice President for Graduate Studies. The petition must include the recommendation of the student’s advisor and committee. Requests for more than a total of nine semester hours of transfer credit must go to the Graduate Council for a decision” after the last sentence. This is directly from Graduate Catalog. Delete Program and Student Learning Outcomes Assessment section. Denise will rewrite section on institutional effectiveness.

3.6.2: Graduate Curriculum. Make sure all references to “Graduate Studies and Research” are correct. Find place in graduate catalog to cite for first “x” in document – section on provisional, conditional admission, etc. Delete the section on Academic progress. Take out entire section on Academic Advising. Delete the Financial Assistance for Graduate Studies section and focus on graduate students’ assistantship, internship, etc. opportunities and how they engage students in research and professional practice. Make a table that shows all graduate programs, whether they’re thesis or non-thesis, and opportunities for research/professional practice. Section heading for rewritten section called “Student Engagement in Research and Professional Practice Experience.”

3.6.3: Institutional Credits for a Degree. The MS in Kinesiology is a consortial degree. On page 1, in the description of the principle, “institution” should be plural in the first sentence. In the Master’s Degrees section, delete second sentence and put this in its place: “A maximum of six semester credits may be transferred if appropriate for the student’s program and approved by the student’s advisor. Three additional credits may be transferred upon approval of the assistant vice president for graduate studies and research. To receive more than a total of nine hours of transfer credit, the student must file a petition with the assistant vice president for graduate studies. The petition must include the recommendation of the student’s advisor and committee. Petitions for more than a total of nine semester hours of transfer credit must go to the Graduate Council for a decision.” This is directly from the Graduate Catalog. Needs to be clear that we wouldn’t accept enough transfer credits to bump us over SACS’ majority of graduate courses taken at the institution that confers the degree. We need to figure out if graduate courses taken from another institution can be transferred into our online master’s programs. Make sure to update 3.6.3 if the doctorate with UTSA is approved by spring. If it’s approved in the fall, be sure and add it to the Focus Report. Check to make sure all references to “assistant vice president for graduate studies and research” are correct.

III. Next Meeting

The next meeting will be held February 26, 2009 at 1:00 p.m. in MB 4206. The Team will review rewrites of 3.4.12; 3.6.1-3.6.3; 3.6.4 and 4.2.