

Compliance Certification
April 2, 2009

Present: Bill Fannin, Narita Holmes, Roy Hurst, Maureen Page, Teresa Sewell, Karen Smith, Denise Watts, Bobbie Williams

I. Review of the Minutes from 3-26-09

The minutes were approved.

II. SACS Liaison

Dr. Watts announced that there would be two new employees in her office by Monday of next week. Barbara Martin will be the new administrative assistant and Lori Sanchez will be the new institutional research assistant.

Dr. Watts will distribute the deficiency list to members with the minutes of the meeting.

III. Review of Standards

3.6.1: Post-baccalaureate program rigor. The Team reviewed documentation associated with stacked undergraduate/graduate classes. It was decided that several of the syllabi needed to be clearer on the differences in expectations for graduate and undergraduate students. Dr. Fannin will discuss the need to clearly identify the expectations in the syllabi with the deans, and develop a memorandum for distribution to faculty on the matter. Dr. Smith will request greater clarity from the three faculty members whose syllabi were unclear. The Team will also review the syllabi of courses coming up in the Summer and Fall to make sure they are clear. Dr. Watts will review the section and gather extra information for the section. **RTA for additional information 4-16-09**

3.2.13: Institution-related foundations. This will be returned to the author for the addition of information on the Athletic Booster Club and UTEMCO.
RTA 4-16-09

3.9.2: Student records. **RTA 4-16-09.**

3.9.3: Qualified staff. **RTA 4-16-09.**

3.4.7: Consortial/contractual agreements. Ready for Leadership Team

IV. Next Meeting

The next meeting will be held April 16, 2009 at 1:00 p.m. in MB 4206. **The Team will not meet on April 9, 2009 because of the Honors Convocation.**