

## **Compliance Certification Team Minutes 10/9/08**

**Present:** Sophia Andres, Melissa Elston, Lail Grant, Narita Holmes, Maureen Page, Robert Perry, Teresa Sewell, Karen Smith, Denise Watts, Bobby Williams

### **I. Review of 9/25/08 Minutes**

The minutes were accepted as written.

### **II. Review of 2.8- 2.11.2**

**2.8:** 2.8 is completed, but, due to a misunderstanding, was not reviewed by the Team. RTA November 13, 2008.

**2.9:** There were a number of minor grammatical and heading changes suggested. Ms. Elston will give her changes to Ms. Page. The count totals in the "Dunagan Library Materials Holdings by Academic Area" chart are inconsistent with the preceding paragraph and need to be corrected. In the third paragraph under "Library Collections and Services," the use of the terms median, average, and mean will be clarified since median and mean are different types of averages, it needs to be clear what is being conveyed to the reader. The embedded charts need to be labeled (2.9-1, 2.9-2, etc). The meaning of "average" in paragraph 7 under "Library Collections and Services" will be clarified. An additional sentence indicating that UT TeleCampus students have access to additional library resources through the TeleCampus with access available on the Library's web site will be added.

**2.10:** It was suggested that administrative and academic services be removed. Academic support services can be moved to 3.4.9 and 2.10 can indicate that they are available there. The sections on Recreation and Intramurals can be combined as can several other small sections. The section on Athletics can be shortened substantially as athletics has its own standard which will address many of the same issues. RTA November 13, 2008.

**2.11.1:** The section is still a work in process. RTA November 13, 2008.

**2.11.2:** Dr. Watts asked that references to leases indicate which party is the leaser and which is the leasee. The acronym OFPC (found under "Physical Plant") needs to be spelled out before the acronym is used. A number of changes to clarify the space model and utilization were suggested, and a more precise way to get to adequacy needs to be devised. RTA November 13, 2008.

### **III. The next meeting will be on October 23 at 1:00 pm in room 4206.**

The committee will review sections 3.1, 3.2.1, and all of the 3.2.2 standards.

Xc: Doug Hale