



THE UNIVERSITY OF TEXAS OF THE PERMIAN BASIN

ADDITION OF PERMANENT EQUIPMENT
MADE BY DEPARTMENT OR PHYSICAL PLANT
OR GIFT DONATION

Department receiving equipment _____ Code _____

Location _____ Date _____

Department that made equipment _____

Person or Company donating equipment _____

ITEM AND DESCRIPTION	QTY	COST	INVENTORY CARRYING VALUE

THE ABOVE INFORMATION IS TO BE FILLED IN BY DEPARTMENT BUILDING EQUIPMENT.
COPIES OF THE FORM ARE TO BE SENT TO INVENTORY DEPARTMENT.

THIS SECTION TO BE FILLED BY INVENTORY DEPARTMENT

INVENTORY NO.	DATE OF ACQUISITION