

U. T. PERMIAN BASIN
EQUIPMENT LOAN FORM

BORROWER _____ ROOM NO. _____
{ Individual and/or Dept. Name }

ITEM _____

REPLACEMENT COST _____

UTPB INVENTORY NO. _____

LOCATION WHERE ITEM WILL BE USED:

ON CAMPUS _____ OFF CAMPUS _____

DATE EXPECTED TO RETURN _____

BORROWER ACKNOWLEDGES THAT THIS EQUIPMENT IS TO BE USED FOR STATE
PURPOSES ONLY.

CHECK OUT

_____ LOANED TO: _____
Date Time Signature (Responsible Person)

LOANED TO: _____
Signature (Budget Head or Designee)

CHECK-IN

_____ RETURNED BY: _____
Date Time Signature (Responsible Person)

RECEIVED BY: _____
Signature (Budget Head or Designee)

THIS FORM MUST ACCOMPANY EQUIPMENT