



Office of Student Financial Aid

GENERAL FINANCIAL AID APPLICATION FALL 2008 & SPRING 2009

PRIORITY DEADLINE IS MAY 1, 2008

APPLICATION PROCESS

1. Apply for admission to UTPB by contacting the Office of Admissions. Phone number: 432-552-2605, Address: 4901 E. University Blvd, Odessa, TX 79762.
2. Complete the *Free Application for Federal Student Aid (FAFSA)*. This form may be picked up at any local high school guidance office, community college, or university financial aid office. The FAFSA is available at www.fafsa.ed.gov on the web. The FAFSA is not a loan application.
3. If you do not receive the results of your FAFSA within four weeks call 1-800-433-3243 to check on its status.
4. Thirty percent of students applying for Federal assistance are selected for verification. If you are selected you will be required to provide additional documentation.
5. You are responsible for contacting The Office of Student Financial Aid for required forms.

Return Application and Required Documents to:

The University of Texas of the Permian Basin, Office of Student Financial Aid, 4901 E. University Blvd. Odessa, TX 79762-0001

Phone: (432) 552-2620 Fax: (432) 552-2621

e-mail: finaid@utpb.edu

Campus: Mesa Building Room 1225

It is recommended that you make a copy of this form for your records.

ATTENTION!!! Information on this application will be used to determine your eligibility for the Fall 2008 and Spring 2009 semesters. In addition, the information provided on your 2008-2009 Student Aid Report (SAR) will be considered. Applicants who have not completed the Free Application for Federal Student Aid (FAFSA) for 2008-2009 will need to do so before eligibility can be determined. **Applications that are not complete or legible will be returned to the applicant.**

Financial Aid Satisfactory Academic Progress (SAP): To be eligible for aid you must make satisfactory academic progress. UTPB requires **undergraduate** students to maintain a minimum of 2.00 Cumulative GPA and complete a minimum of 75% of the courses attempted. Failure to maintain the 2.00 Cumulative GPA or accomplish the 75% completion of courses will result in the student being suspended from financial aid. Financial aid includes loans.

PURPOSE Financial assistance is available to college students who qualify and who are seeking a degree. Funds from a variety of sources assist students in achieving their responsibilities in paying for college. Costs associated with attending UTPB are comprised of tuition/fees, room/board, books/supplies, transportation, and personal expenses. Federal, State, institutional, and external sources can help pay some of the expenses related to the associated costs. No person shall be excluded from participation in, denied the benefits of, or subject to discrimination under any program sponsored by UTPB on any basis prohibited by applicable law, including but not limited to, race, color, national origin, religion, gender, or disability.

The following notice is provided in accordance with Section 559.003(a) of the Texas Government Code:
With few exceptions, you are entitled on your request to be informed about the information U. T. Permian Basin collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information. Under Section 559.004 of the Texas Government Code, you are entitled to have U. T. Permian Basin correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth of Texas System Business Procedures Memorandum 32. The information that U. T. Permian Basin collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government Code) and rules. Different types of information is **kept for different periods of time in The University.**

Disclosure of your Social Security Number ("SSN") is required of you in order for the University of Texas at the Permian Basin to comply with federal reporting requirements, as mandated by Federal Law. Further disclosure of your SSN is governed by the Public Information Act (Chapter 552 of the Texas Government Code) as applicable by law.

If you or your family has unusual circumstances contact the Office of Student Financial Aid. Additional documentation is required. Allow 6 to 8 weeks for processing. All decisions are final. There are no appeals.

Please complete the back of this application.

DEMOGRAPHIC INFORMATION (Please Print Clearly)

Student ID: _____

DOB: _____

Applicant's Name: _____
Last First M.I.**The local address is where residual checks will be sent. Check with Accounting to be sure this is the address that is on file.**Local Mailing Address: _____
Street, Apt. #, P.O. Box City State ZipPermanent Mailing Address: _____
Street, Apt. #, P.O. Box City State Zip

Phone #: _____ / _____ / _____ Alternate Phone #: _____ / _____ / _____

ATTENTION ALL REGISTERED STUDENTS:

All Financial Aid communications will be sent through UTPB e-mail. Make sure you forward your UTPB e-mail to your personal e-mail address. To access your UTPB email account or to set a forward to an alternate email address, go to Campus Connect, Student Information, and UTPB e-mail.

ATTENTION NON REGISTERED STUDENTS:

Financial Aid communications will be mailed to the address as shown on your FAFSA or the local address above.

AID REQUEST

- Consider me for ALL types of aid. (FAFSA is required.)
- Consider me for Work Study. (FAFSA and UTPB Work Study Application are required)
- Consider me for a Graduation Initiative Credit. (\$400.00 credit for completing 30 hours per year with a 2.00GPA). Credit disbursed during Senior year.
- Consider me for scholarships ONLY.

HAZLEWOOD VETERANS EXEMPTION – Requires previous military service. FAFSA not required.I understand that I must complete a Hazelwood Exemption Application, which can be found at collegefortexans.com/military, for every semester I plan to use the exemption and that I must furnish the following information if this is my first time to use it at UTPB:

- (1) Proof of Texas state residency at entry into active duty;
- (2) Proof of Honorable Discharge;
- (3) Proof of expiration of VA Educational Benefits; and
- (4) a copy of DD-214.

CERTIFICATION AND AUTHORIZATION**STOP! READ BEFORE SIGNING**

I certify the following to be true:

1. I understand that I must make other arrangements for the payment of my initial cost if my financial aid is not complete.
2. I cannot receive aid simultaneously from two separate institutions for the same enrollment period.
3. **I understand that any changes in credit hours will result in changes to my award.**
4. I understand that the Award letter is subject to change and is not a contract.
5. I understand that as a UTTC student (telecampus) I must notify The Office of Student Financial Aid of credit hours I am enrolled through UTTC. **It is the responsibility of the student to pay Tuition and fees at all UTTC campuses.**
6. **I understand that the address I provided on this form will be the address any checks will be mailed to and that any address change must be communicated to The Office of Accounting by the student.** I authorize the University to apply the proceeds of my federal, state, and institutional financial aid to my tuition, fees, room or board charges, or any other University debt. I understand that this authorization will remain in effect unless revoked by me in writing. Requests for cancellation of this authorization should be submitted to the UTPB Office of Student Financial Aid at least 10 days prior to the fee payment period(s) outlined in the UTPB schedule of classes.

Applicant's Signature_____
Date**For Financial Aid Use Only**

Date Received: _____
Initials: _____

Date Posted: _____
Initials: _____

Date Imaged: _____
Initials: _____