

# TUITION, FEES AND DEPOSITS

## Residency for Tuition

A student entering The University of Texas of the Permian Basin for the first time, or a student reentering the University after an absence of one year or more, should read carefully the rules governing the determination of residence in order to be prepared to pay the required tuition. Information and advice regarding residency status are available from the Residence Determination Official (Registrar).

Under state statutes and Texas Higher Education Coordinating Board rules and regulations interpreting those statutes, Title 19, Chapter 21, a prospective student is classified as a resident of Texas, a nonresident, or an international student. A person who has resided in the state under circumstances specified in these rules is eligible for classification as a resident.

A citizen, a national, or a permanent resident of the United States not eligible to be classified as a resident is classified as a nonresident student. An alien who is not a permanent resident of the United States and has not been permitted by Congress to adopt the United States as a domicile while in this country is classified as an international student.

An individual classified as a nonresident or as an international student may qualify, under certain exceptions specified in these rules, for resident tuition rates and other charges while continuing to be classified as a nonresident or an international student. Students may access the Texas Higher Education Coordinating Board's rules at the following web site:  
[www.theccb.state.tx.us/cbrules](http://www.theccb.state.tx.us/cbrules)

For further information on reclassification or Residency issues please see Registration section subsection Residency Reclassification page 42.

## Reclassification for Tuition purposes

A student has a right to apply for reclassification of Residency for tuition purposes after continuous 12 month period of living in Texas. A nonresident student may be reclassified as a resident if employment or personal factors or actions are indisputably indicating a permanent intention to reside in the state. Students are required to apply with the Residence Determination official in the Office of the Registrar. For further information on reclassification please see Registration section subsection Residency Reclassification page 39.

## Responsibility of Student

If there is any question as to residence status it is the student's responsibility, 30 days prior to registration, to raise the question with the administrative officials of the institution in which he or she is enrolling for official determination. Students classified as Texas residents must affirm the correctness of that classification as a part of the registration procedure. If the student's classification as a resident becomes inappropriate for any reason, it is the responsibility of the student to notify the proper administrative officials at the institution. Failure to notify the institution constitutes a violation of the oath of residency and may result in disciplinary action.

Students claiming residency by virtue of parental dependency must provide sufficient documentation to support the residency claim of the parent. Residency is determined by state statutes and in accordance with the guidelines promulgated by the Texas Higher Education Coordinating Board. The Registrar or Residence Determination Official determines all residency classifications. To appeal the decision of the Registrar in residency matters, students may present their case to the Vice President for Student Services. If students wish to appeal that decision, they may address the President of the University whose decision is final.

## Exemptions and Waiver Programs

Students who do not qualify for in-state may have the opportunity for state available exemption and waiver programs. Student are advised to seek information about these programs with the office of accounting. Student requesting to be reclassified as Texas resident status may contact the Residency determination official (Registrar)

## Exemption programs for Tuition and fees

*DESCRIPTION	**ELIGIBILITY	FEES EXEMPTED***
<b>Texas High School Highest Ranking</b> **Accredited School Scholarship (permissive), <i>Texas Education Code §54.201</i>	Highest ranking graduate of an accredited Texas high school	Tuition during first two semesters (long session) following graduation
<b>Children of Deceased Veterans</b> Children of Texas veterans, <i>Texas Education Code §54.203</i>	<ul style="list-style-type: none"> <li>For children of members of the armed forces who were killed in action, who die or died while in service, are MIA, or whose death is documented to be directly caused by illness or injury related to service in the armed forces as listed above</li> <li>For orphans of members of the Texas National Guard killed since January 1, 1946, while on active duty</li> <li>Must be Texas resident and resided in the state at least 12 months immediately preceding date of registration</li> </ul>	Tuition Laboratory fees General fee <b>Not To Exceed 150 Credit Hours</b>
<b>Hazelwood-</b> Texas ex-servicemen, <i>Texas Education Code §54.203(a)</i>	<ul style="list-style-type: none"> <li>Resided in Texas for 12 months prior to registration</li> <li>A bona fide legal resident of Texas at time entered service</li> <li>Served in armed forces in World War II, Korean Conflict, the Cold War, Vietnam, Grenada era, Lebanon, Panama, Persian Gulf</li> <li>Honorably discharged</li> <li>Not eligible for federal education benefits</li> </ul>	Tuition Laboratory fees General fee <b>Not To Exceed 150 Credit Hours</b>
<b>Children of disabled/deceased Texas firefighters and peace officers,</b> <i>Texas Education Code §54.204</i>	<ul style="list-style-type: none"> <li>For children under 21 years of age (or 22 if the student was eligible to participate in special education under Tx Code §29.003) of disabled full-paid or volunteer firefighters, full-paid municipal, county, state peace officers, custodians of the Department of corrections, or game wardens</li> <li>Disability / death occurred in the line of duty</li> </ul>	Tuition Required fees not to exceed 120 undergraduate credit hours or any semester begun after age 26.
<b>Disabled Peace Officers**</b> (permissive), <i>Texas Education Code §54.2041</i>	<ul style="list-style-type: none"> <li>Texas resident who has resided in Texas for 12 months immediately preceding registration</li> <li>Permanently disabled as a result of injury sustained in performance of duties as Texas peace officer</li> <li>Unable to continue duties as peace officer</li> </ul>	Tuition Fees excluding class and laboratory fees <b>Not To Exceed 12 Semesters In Undergraduate Program</b>
<b>Hearing or Vision impaired,</b> <i>Texas Education Code §54.205</i>	<ul style="list-style-type: none"> <li>A blind disabled person, or a person whose sense of hearing is nonfunctional</li> <li>Must be a Texas resident</li> </ul>	Tuition Required fees General property deposit
<b>Dependent of Texas POW or MIA</b> Children of prisoners of war or persons missing in action, <i>Texas Education Code §54.209</i>	Dependent person under 25 years of age who receives majority of support from parent, and whose parent is a resident of Texas active duty military and classified by Department of Defense as a Prisoner of War or Missing in Action at time of the student's registration	Tuition Required fees
<b>Senior Citizen</b> **Senior citizen (permissive), <i>Texas Education Code §54.210</i>	Individuals 65 years of age or older on space available basis  Individuals 65 years of age or older on space available basis may audit	Tuition <b>Not To Exceed 6 Credit Hours Per Semester</b>  Tuition
<b>Foster &amp; Residential Care</b> Foster Children, <i>Texas Education Code §54.211</i>	<ul style="list-style-type: none"> <li>For individuals who were in foster care or other residential care under the conservatorship of the Department of Protective and Regulatory Services on or after the day preceding the individual's 18th birthday, the day of the student's 14th birthday if the student was eligible for adoption on or after that day, or the day the student received a high school diploma or equivalent</li> <li>Enrolls not later than the 3rd anniversary of date of discharge from that care or the 21st birthday</li> </ul>	Tuition Required fees

## Exemption programs for Tuition and fees

*DESCRIPTION	**ELIGIBILITY	FEES EXEMPTED***
<b>TANF Students,</b> <i>Texas Education Code §54.212</i>	<ul style="list-style-type: none"> <li>• For students who during the student's last year of public high school in this state, was a dependent child receiving financial assistance under Chapter 31, Human Resources Code, for not less than six months</li> <li>• Successfully completed the attendance requirements under Section 21.032</li> <li>• Younger than 22 years of age on the date of enrollment</li> <li>• Enrolls at the institution as an undergraduate student not later than the second anniversary of the date of graduation from a public high school in this state</li> <li>• has met the entrance examination requirements of the institution before the date of enrollment</li> <li>• Must be a Texas resident</li> </ul>	Tuition Fees <b>Not To Exceed First Academic Year</b>
<b>Educational Aides,</b> <i>Texas Education Code §54.214</i>	<ul style="list-style-type: none"> <li>• School employee who worked as an educational aide for at least one year during the 5 years preceding the semester of the exemption</li> <li>• Establish financial need</li> <li>• Pursuing teacher certification</li> <li>• Maintain acceptable GPA</li> <li>• Resident of Texas</li> </ul>	Tuition Fees excluding class and laboratory fees
<b>Early Texas High School Graduate</b> <i>Early High School Graduates, Texas Education Code §56.201-209</i>	<ul style="list-style-type: none"> <li>• Completed Texas high school in not more than 36 consecutive months</li> <li>• Texas resident</li> </ul>	Tuition up to \$1,000
<b>Survivor/Dependent of certain emergency personal kill in the line of duty</b> Surviving Spouse and minor children of certain police, security or emergency personnel killed in the line of public duty. <i>Texas Govt. Code, §615.0225</i>	<ul style="list-style-type: none"> <li>• For the surviving spouse or children of certain public peace officers, probation officers, parole officers, jailers, police reservists, fire fighters, and emergency medical personnel. <i>Texas Govt. Code, §615.003</i></li> <li>• Death occurred in the line of duty as a result of a risk inherent in the duty.</li> <li>• Must be enrolled full time.</li> </ul>	Tuition & Fees Student Housing & Food Contract Costs Textbook Costs Not To Exceed Bachelor's Degree or 200 Hours

\* This information is provided in summary form. For more information

\*\* Must have Regental approval.

\*\*\* Required fees are those required as a condition of enrollment. They do not include room, board, books, transportation, lab fees or other course specific fees or optional fees.

## Waiver Programs- for Tuition and fees

*DESCRIPTION	**ELIGIBILITY	***Waiver for
<b>Competitive Scholarship</b> <i>Texas Education Code §54.064</i>	<ul style="list-style-type: none"> <li>Nonresident or international students who are recipients of a competitive academic scholarship in the amount of \$1,000 or more awarded for the academic year or the summer term by U. T. Permian Basin may pay the in-state tuition rate</li> </ul>	Authorization of Texas resident tuition rate (Based on the \$1,000 scholarship on to all students both resident and non-resident)
<b>Teaching/Research Assistant,</b> <i>Texas Education Code §54.063</i>	<ul style="list-style-type: none"> <li>Teaching assistant or research assistant of any institution of higher education and their spouse and children are entitled to pay Texas resident tuition rates. TA or RA must be employed at least 50% time in a teaching or research position which relates to the assistant's degree program.</li> </ul>	Authorization of Texas resident tuition rate
<b>Military and Family stationed in Texas,</b> <i>Texas Education Code §54.058</i>	<ul style="list-style-type: none"> <li>Allows military personnel assigned to duty in Texas (Spouse and dependents) to pay Texas resident tuition rates</li> </ul>	Authorization of Texas resident tuition rate
<b>Non-resident Faculty and Dependents,</b> <i>Texas Education Code §54.059</i>	<ul style="list-style-type: none"> <li>Teachers and professors employed at a Texas state institution of higher education and their spouse and children who register in an institution of higher education are entitled to pay Texas resident tuition rates The employee must be employed at least one-half time on a regular monthly salary basis by a Texas state institution of higher education.</li> </ul>	Authorization of Texas resident tuition rate
<b>Good Neighbor Scholarship,</b> <i>Texas Education Code §54.207</i>	<ul style="list-style-type: none"> <li>Waives tuition for limited number of native born students from other nations of American hemisphere and certain Latin American countries. A competitive award which applies only to the semesters for which the student is selected for the award by the Coordinating Board.</li> </ul>	Tuition
<b>Bordering State,</b> <i>Texas Education Code §54.060</i>	<ul style="list-style-type: none"> <li>Entitles student to reduction of non-Texas resident tuition rate. Student pays Texas resident tuition rate plus \$30 per semester credit hour in addition to all other appropriate fees and charges. Available to undergraduates only. Eligibility based on institution's geographic location and the existence of underutilized space on the campus.</li> </ul>	Authorizes Texas resident tuition rates / Additional tuition \$30/hour
<b>Bordering State - Adjacent County to Texas,</b> <i>Texas Education Code §54.061</i>	Would entitle student s a reduction of non-Texas resident tuition rate for student within 100 mile radius from Texas teaching institutions <b>(PENDING LEGISLATIVE ACTION)</b>	<b>AS OF SUMMER 2006 WAIVER PROGRAM IS NOT AVAILABLE TO NEW STUDENTS</b> (Authorization of Texas resident Tuition rate)

\* This information is provided in summary form. For more information contact the Office of Accounting at (432) 552-2706 and/or refer to *Texas Education Code Section 54.201*, et seq.

\*\* Must have Regental approval.

\*\*\* Required fees are those required as a condition of enrollment. They do not include room, board, books, transportation, lab fees or other course specific fees or optional fees.

## Refund of Tuition and Fees for Students Withdrawing from The University or Reducing Course Load

Upon completing a withdrawal form and submission to the Registrar, the percent of tuition refund will be determined. Refund amounts for withdrawals are based on the total number of hours in which a student is enrolled at the date of withdrawal. Students withdrawing will be refunded appropriate tuition and fees as follows:

### Long Semesters

1. Prior to first class day (less a \$15 matriculation fee).....100%
2. During the first 5 class days.....80%
3. During the second 5 class days.....70%
4. During the third 5 class days .....50%
5. During the fourth 5 class days.....25%
6. After the fourth 5 class days .....NONE

### Summer Session

1. Prior to the first class day (less a \$15 matriculation fee) .....100%
2. During the first, second or third class day.....80%
3. During the fourth, fifth or sixth class day.....50%
4. After the sixth class day.....NONE

First time students receiving federal aid under Title IV of the Higher Education Act of 1965 will be entitled to a refund of the higher of: (1) the refund required by applicable state law; (2) the refund required by the accrediting agency; or (3) the pro rata refund as prescribed by federal law.

## Texas Tuition Rebate

In the Spring of 1997, the Texas Legislature passed Senate Bill 1907 which provides a \$1,000 rebate of a portion of the undergraduate tuition paid by certain students. These students are those Texas residents who are awarded a baccalaureate degree and have attempted no more than three hours in excess of the minimum number of semester credit hours required to complete the degree, including transfer credit and course credit earned exclusively by examination. The statute contains further detail on who is qualified and directs the Texas Higher Education Coordinating Board to adopt rules for the administration of the rebate. Students who believe they may qualify for this rebate should ask the Registrar's Office for further information.

## Payment of Tuition and Fees

Tuition charges at Texas state universities are established by state law. The State of Texas 78<sup>th</sup> Legislature allowed the Board of Regents of the University of Texas System to set designated tuition rates. The State of Texas Legislature does not set the specific amount of any particular student fee. Student fees assessed are authorized by state statute; however, the specific fee amounts and the determination to increase fees are made by the University administration and the University of Texas System Board of Regents. All other fees at the University of Texas of the Permian Basin are fixed within statutory limitations set by the Board of Regents. All tuition and fees are subject to change by the State of Texas Legislature or Board of Regents without notice. Tuition and fees at the University of Texas of the Permian Basin are subject to change in adherence with acts of the State of Texas Legislature and/or policies of the Board of Regents.

Students are not entitled to enter a class or laboratory until their fees and deposits have been paid. Students are expected to pay all tuition and fees at the time of registration or have an approved financial aid program arranged by the Financial Aid Office prior to registration. Payment may be made by cash, check, credit card, or money order. Check, money order, and credit card (VISA, MasterCard, and Discover) payments will be accepted subject to final collection by the University's bank. All checks must be drawn on U. S. banks in U. S. dollars. When a check is returned to the University, a \$25.00 service charge is assessed. If the returned check was for tuition, the student's registration will be cancelled.

Section 54.007 of the Texas Education Code authorizes the Board of Regents of The University of Texas System to provide for the payment of tuition and mandatory fees during the fall and spring semesters through the following alternatives:

1. Full payment of tuition and fees in advance of the beginning of the semester; or
2. One-half payment of tuition and fees in advance of the beginning of the semester, one-quarter payment prior to the start of the sixth class week, and the final one-quarter payment before the beginning of the eleventh class week.

There will be a \$25 incidental fee assessed if the installment payment option is used and a \$10 late fee. A student who fails to provide full payment of tuition and fees, including late fees assessed, to the University when the payments are due, is subject to one or more of the following actions at the University's option:

- a. Prohibition from registering for classes until full payment is made;
- b. Withholding of grades, degree and official transcript; and loss of credit for work completed that semester;
- c. All penalties and actions authorized by law;
- d. Referral of debt to a collection agency.

All policies regarding the payment or refunding of tuition, fees and charges are approved by the Board of Regents of The University of Texas System and comply with and are subject to change by applicable state statutes. If a person desires clarification of any matter relating to payment or refund of such charges, or believes special circumstances warrant exceptions to the published policy, the Registrar or the Office of Accounting should be contacted.

## Changes to tuition and fees

Tuition and fees are subject to change by legislative or regental action and become effective on the date enacted. The Texas Legislature does not set the specific amount for any particular student fee. The student fees assessed above are authorized by state statute; however, the specific fee amounts and the determination to increase fees are made by the university administration and The University of Texas System Board of Regents.

## Excess hours

As authorized by state law, a student who pays resident tuition rates and who attempts hours that exceed a designated limit will be charged a higher tuition rate of \$325 per semester credit hour or nonresident tuition rates. The designated limit for a student who initially enrolled in an institution of higher education in Fall 1999 through Summer 2006 is 45 credit hours beyond the required hours for the student's declared degree program. The designated limit for a student who initially enrolled in an institution of higher education in Fall 2006 or later is 30 credit hours beyond the hours required for completion of the student's degree program.

The following semester credit hours are not included in the calculation:

- semester credit hours earned by the student 10 or more years before the date the student begins the new degree program under the Academic Fresh Start Program of the Texas Education Code, § 51.931;
- hours earned by the student before receiving a baccalaureate degree that has previously been awarded to the student;
- hours earned by the student by examination or similar method without registering for a course
- hours from remedial and developmental courses, workforce education courses, or other courses that would not generate academic credit that could be applied to a degree at the institution if the course work is within the 27-hour limit at two-year colleges and the 18-hour limit at general academic institutions;
- hours earned by the student at a private institution or an out-of-state institution; and
- hours not eligible for formula funding.

For more information contact the Registrar Office at (432) 552-2635

## Three-peat charge

A student whose hours may no longer be submitted for formula funding because it is the same or substantially similar to a course that the student previously attempted for two or more times at The University of Texas of the Permian Basin will be charged a higher tuition rate of \$ 417 per semester credit hour or nonresident tuition rates.

## Summary Descriptions of Required Tuition and Fees

Name of Fee	Residency	Amount	Notes
<b>UNDERGRADUATE</b>			
In-state Tuition	Resident	\$136/sch	Set by Legislature and Board of Regents (Texas Education Code 54.0512 and 54.0513).
New Mexico Tuition	Non-resident	\$166/sch	Set by Texas Higher Education County Not adjacent to Texas Coordinating Board per Statutory Requirement.
New Mexico Tuition (adjacent county waiver program)	Non-resident	\$136/sch	Set by Texas Higher Education County adjacent to Texas Coordinating Board per Statutory Requirement.
Out-of -state Tuition	Non-resident	\$417/sch	Set by Texas Higher Education Coordinating Board per Statutory Requirement.
<b>GRADUATE</b>			
In-state Tuition	Resident	\$158/sch	Governing board may set at twice statutory rates for undergraduate programs.
New Mexico Tuition	Resident	\$425/sch	Set by Texas Higher Education Coordinating Board per Statutory Requirement.
New Mexico Tuition (adjacent county waiver program)	Non-resident	\$158/sch	Set by Texas Higher Education County adjacent to Texas Coordinating Board per Statutory Requirement.
Out-of-State Tuition	Nonresident	\$425/sch	Set by Texas Higher Education Coordinating Board per Statutory Requirement.
<b>REQUIRED FEES:</b>			
Advising Fee	All Students	\$10/sem	A <b>non-refundable</b> , compulsory fee to defray costs of student advising.
Athletic Fee	All Students	\$12/sch	A fee to support the intercollegiate athletics program.
Technology Fee	All Students	\$5/sch	A fee for support of student technology needs and applications.
Library Service Fee	All Students	\$3/sch	A compulsory fee to fund an increase in direct services to students including on-line access to academic indexes and electronic library services.
Energy Fee	All Students	\$3.40/sch	A fee to defray energy costs
Matriculation Fee	All Students	\$15/sem	A <b>non-refundable</b> fee will be withheld from tuition refunds if a student withdraws before the first day of class.
Medical Service Fee	All Students	\$11/sem	A compulsory fee to provide \$5/summer medical services for students at the contract facility with a \$10 co-pay.
Orientation	Freshman	\$35	A <b>non-refundable</b> , one time, compulsory fee to defray Transfer/\$15 orientation costs.
Student Services Fee	All Students	\$13.50/sch max.-\$250	A compulsory fee to fund student services and operations and use of facilities and activities; governing board may set at a rate up to the statutory tuition for resident undergraduate students.
Student Union Fee	All Students	\$35/sem	A fee to finance, construct, operate, maintain, and improve the Student Union Building.
<b>INCIDENTAL FEES:</b>			
Audit Fee	Students desiring to audit	\$35/credit hour of course + lab fee where applicable	To defray costs incurred in scheduling non-credit participants in scheduled classes.
Credit by examination.	Students desiring credit by exam	\$40/class	To defray cost of processing credit by Examination
Student ID Fee	All Students	\$10/ student ID	A fee to defray the cost for the student identification card.
Variety	All Students	Variable	For specific services such as late registration, library fines, microfilming fees, bad check charges, application
<b>LABORATORY FEES:</b>			
Variety	All Students	Variable	Mandatory charges for certain laboratory courses; may not be less than \$5/semester nor more than \$30/semester and must not exceed the cost of actual materials and supplies used by a student.
<b>SUPPLEMENTAL FEES:</b>			
Variety	All Students	Variable	Charges in addition to regular tuition for students registered in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction.
<b>VOLUNTARY FEES:</b>			
Variety	All Students	Variable	Students desiring the specific service may include such items as parking fees, yearbooks, locker.

## LIST OF FEES:

**Add/Drop Fee.** To defray costs incurred when a student adds or drops a course or courses, a \$5 per transaction fee will be assessed.

**Advising Fee.** To defray costs of student advising, a charge of \$10 per student per semester will be assessed. **THIS IS A NON-REFUNDABLE FEE.**

**Athletic Fee.** To support the intercollegiate athletics program, a \$12 per semester credit hour fee will be assessed.

**Audit Fee.** To defray administrative costs incurred in scheduling non-credit participants in scheduled classes, a \$35 per credit hour of class without a lab and a class with a lab will be assessed the same amount plus the lab fee.

**Book Locker Fee.** Students using book lockers will be charged a fee of \$20 per year, \$14 per semester, or \$11 for the summer session.

**Book Locker Key Replacement Fee.** To defray costs of key & lock replacement, a \$15 fee will be charged for book locker key replacement.

**Computer Printing Services Fee.** Students will be assessed \$1.00 for each additional page after the first 10 pages to defray the costs of duplicating letter quality documents produced by students served by the Programs Assisting Student Study (PASS) Office.

**Credit by Examination Fee.** To defray cost of processing credit by examination, a \$40 fee will be charged.

**Distance Education Fee.** To defray the costs associated with providing materials, services and instructional support for Distance Education courses, a \$35 per credit hour will be charged.

**Duplicate Fee Receipt.** To defray costs of printing duplicate copies of fee receipts except for purposes of I.D. cards and parking permit verification, a \$1 fee will be charged.

**Education Seminar Course Fee.** To defray costs of a diagnostic test kit, a \$25 fee will be charged.

**Education Field-Based Instruction Fee.** A \$10 per course fee will be charged to recover travel costs in certain field-based educational courses.

**Education Internship Fee.** Student interns are assessed a \$50 fee to cover administrative and travel expenses associated with providing supervision for teaching internships in Education 4692.

**Education Internship: Diagnostician Course Fee.** To defray costs of a diagnostic test kit, a \$25 fee will be charged.

**Education Learning Theory and Assessment Course Fee.** To defray costs of a diagnostic test kit, a \$25 fee will be charged.

**Education Practicum: Reading Course Fee.** To defray costs of a diagnostic test kit, a \$25 fee will be charged.

**Education Reading Diagnostic/Remediation Course Fee.** To defray costs of diagnostic tests, a \$25 fee will be charged.

**Education Student Teaching Course Fee.** Students enrolled in Student Teaching, Education 4099 and Education 4399, are assessed a \$65 fee to defray the costs of providing cooperating teachers for supervision of student teachers.

**Fax Fee.** A charge of \$5 per page will be assessed to defray administrative costs of faxing student documents from the Registrar's Office.

**Geology Field Course Fee.** A \$650 fee will be charged for the GEOL 4600 Field Geology course.

**Graduation Fee.** A graduation fee of 215 is charged to graduating students at the beginning of the semester they plan to graduate. Students should notify the PASS Office and the Registrar as soon as they know they will not be graduating in the semester for which they applied. The graduation fee is a nonrefundable fee. If the student cancels the graduation application after the 12<sup>th</sup> class day of the semester (or equivalent date during shorter terms) the fee must be paid again the subsequent term when reapplying for graduation. If the student fails to complete any and all degree requirements by the end of the term in which graduation was planned, the fee must be paid again upon reapplication in a subsequent semester. **THIS IS A NONREFUNDABLE FEE.**

**Health Insurance Fee.** International students holding nonimmigrant visas and living in the United States will be assessed a fee to defray costs of mandatory insurance. The rate will be variable to match the premium for the approved U. T. System student insurance plan.

**In Absentia Fee.** The fee for in absentia registration is \$25.00. The fee is assessed to those students who need to register in the University for the purpose of having a degree conferred, but not for courses. No refund is made for the cancellation of an in absentia registration. For more information regarding the in absentia fee, see "Undergraduate and Graduate Degree Requirements."

**Installment Tuition Fees.** To cover costs related to providing the installment payment option. The Tuition Handling Fee is \$25 per academic term; The Tuition Delinquency Fee is \$10 per delinquent payment.

**Laboratory Fees.** There are a variety of mandatory charges for certain laboratory courses; they may not be less than \$1 per semester nor more than \$30 per semester and must not exceed the cost of actual materials and supplies used by a student.

**Late Registration Fee.** Any student who, with proper permission, registers after the scheduled registration in that semester, will be required to pay a special charge of \$15 to defray costs associated with keeping registration open after published times.

**Library Fees.** The following fees are to cover library operational costs associated with the processing, storage and purchase of lost or damaged books or books returned after the due date and with search, copy, and interlibrary loans. To cover library costs for the purchase of equipment, furniture and technology dealing with library resource management and costs of other library operations.

The late fee and processing fee are non-refundable.

Printer Cards: Cards of various denominations. Starting at \$1 at a rate of \$.05/page.

Damaged Book: \$7.50 if the book can be repaired.  
cost of book plus \$15 processing fee if the book cannot be repaired  
\$50 plus \$15 processing fee if the book cannot be replaced.

Info Express \$5 per item +.15 per page over 50 pages.

(Document Delivery) \$10 per item + .25 per page over 25 pages.

Interlibrary Loan: \$1.50 computer charge plus supplier and handling costs; \$5/Rush.

Library Fax: \$1/ + .20 per page over 3 pages (Domestic)  
\$5/ + full cost of all telecommunication and other charges (International).

Lost Book: Replacement cost plus \$15 processing fee.  
\$50 plus \$15 processing fee if book volume cannot be replaced.  
\$25 per item for materials from the curriculum collection plus \$15 processing fee.  
\$125 per item for reference volumes plus \$15 processing fee.  
\$100 per microform volume equivalent plus \$15 replacement fee.  
The replacement fee will be credited automatically when an overdue item is returned in good condition.

Overdue Charges. General Check Out: \$0.25/day/item  
Interlibrary Loan: \$1/day on overdue materials  
Recalled Books: \$1/day  
Reserve Books: \$0.25/hour  
Video, Non-Print Media: \$1/day

Thesis and Book Binding: \$7.50 plus any additional costs required for special binding such as pocket part, tipping of maps, etc. to a maximum of \$15.  
Transparency: \$0.50 Black/white, \$2/Color

**Library Service Fee.** A compulsory fee for all students in the amount of \$3 per semester credit hour to fund an increase in direct services to students including on-line access to academic indexes and electronic library services.

**Matriculation Fee.** A fee for all students in the amount of \$15 per semester will be withheld from tuition if a student withdraws before the first day of class. This is a nonrefundable fee.

**Medical Service Fee.** A compulsory fee for all students to provide medical services for students at the contract facility with a \$10 co-pay.

Fall and Spring Semester: \$11.00  
Summer Semester: \$ 5.00

**Orientation Fee.** A compulsory fee for all freshman/\$35 and transfer/\$15 students, which provides a new student orientation prior to registration. **THIS IS A NONREFUNDABLE FEE.**

**Parking Permit Fees.** Students will register their cars in a single payment for the entire school year or the balance of the school year in which they register, whichever is applicable. The school year is August 15 through August 14. The following fees will be charged:

Passenger vehicles and trucks:	\$45 per year
Additional Parking Permit Fee:	\$ 7
Two-wheel vehicles (motorcycles, motorscooters, motorbikes):	\$45 per year

*Contingent on Board of Regents approval the rates may be increased.*

**Enforcement Fees**

Parking Violations:	\$10-\$35 for each offense; depending on type of offense
Moving and non-moving violations:	\$30-\$100/each

Failure to pay an assessed fee within 10 calendar days of receiving the citation will result in a \$3.00 late charge.

**Placement Services Fee.** Students will be charged \$20 for the establishment of each placement file and \$16 for the second set of 10 copies to defray the costs of compiling, maintaining, and mailing student placement files.

**Property Deposit.** A \$20 property deposit shall be collected from each student. The deposit shall be returned on the withdrawal or graduation of the student who so requests, less any loss, damage, or breakage caused by the student. Any deposit which remains without call for a refund for a period of four years from last attendance shall be forfeited.

**Returned checks.** A service charge of \$25 will be assessed for each returned check.

**Student Identification Card.** All students will be charged a \$10.00 service fee per student identification card as approved by The University of Texas System Board of Regents. This is not a purchase fee. The student I. D. Card is the property of U. T. Permian Basin and return may be required upon the student's withdrawal from the University, when it has been put to fraudulent use, or at other times determined appropriate by administrative officers of the University.

**Student Services Fee.** The Student Services fee is compulsory for all students. The amount charged is \$10.50 per semester credit hour. The maximum Student Services fee per semester is \$250.00. Students who register for the summer session are charged on the same basis as students registered during the regular academic year. The fee provides funding for extracurricular activities and events designed to augment student life at U. T. Permian Basin and reservation privileges at the gymnasium.

Students registered in absentia are not eligible to participate in student services and programs unless the regular fees are paid. The Student Handbook publishes the available programs, activities and services that the fee provides. This handbook is available at registration or from the Office of Student Life.

Refund of the Student Services fee to students withdrawing is made on the same basis as refund of the registration and tuition fees.

The Board of Regents may set the fee at a rate up to \$250/semester for resident undergraduate students.

**Student Union Fee.** To finance, construct, operate, maintain, and improve a Student Union Building, a fee of \$35 per student, per semester will be charged.

**Supplemental Fees.** These include a variety of fees charged in addition to regular tuition for students registered in art, architecture, drama, speech, or music where individual coaching or instruction is the usual method of instruction.

**Teacher Certification Credentials Fee.** A \$10 fee will be charged to cover the costs of evaluating student credentials for state teacher certification.

**Teacher Certification Deficiency Plan Fee.** A \$30 fee per student will be charged to defray the cost of preparation of deficiency plans.

**Test Administration Fee.** To defray administrative costs in the Programs Assisting Student Studies (PASS) Office, a fee of \$10 per test will be charged. **(This does not include the cost of the test.)**

**Cost of tests:**

- 1) College Level Examination Program Fee (\$44)
- 2) Quick Texas Academic Skills Program (TASP) Fee – Non-Students (\$10)
- 3) Scholastic Aptitude Test (SAT) (Institutional Administration) (\$30)

**Theatre Appreciation Course Fee.** A \$25 per student fee will be assessed to defray the costs of theatre attendance required for students enrolled in DRAM 2301.

**Transcript Fee.** There is a transcript charge of \$7 for each University transcript ordered to defray costs of retrieving, duplicating, and mailing transcripts. Additional Fees for Faxing processing and Express delivery charges may incur.

**Voluntary Fees.** Variety of fees for students desiring a specific service which may include such items as parking fees, yearbooks, locker fees, and intercollegiate athletics passes.

**Concurrent enrollment.** Section 54.062 of the [Texas Education Code](#) provides for the following tuition procedure for students registering concurrently at two Texas public institutions of higher education:

1. The student must register first at the institution with a lower minimum tuition and pay the full tuition charge.
2. Generally only the hourly rate is paid at the second institution. However, if the minimum amount is less at the first institution, then the student must pay the difference in the two minimums to the second institution, but not less than the hourly rate. All other required and optional fees are billed by each institution at its regularly authorized rates.

## Sample of total tuition and fee charges for a semester Fall 2008

**Institution: The University of Texas of the Permian Basin**

The table can be used to estimate the full costs of one semester for Texas resident students. For undergraduates, the amounts are shown for 12 and 15 semester credit hours (SCH). For graduate students, the table gives amounts for 3 and 9 SCHs. If a student enrolls for a different number of hours, he or she may use the extra column to calculate those costs using the per semester credit hour charges for tuition and fees that are based on the number of hours of credit (see class schedule for details). Since the table shows only *average charges* for college and course related fees, a more precise total would have to be calculated by determining the actual fees for the student's school or college and the courses for which the student has enrolled. Necessary information may be obtained from the Office of Accounting, the class schedule and/or UTPB's Home Page on the web at [www.utpb.edu](http://www.utpb.edu) on the [tuition and fee tables](#).

	Undergraduate		Graduate	
	12 sch	15 sch	3 sch	9 sch
<b>Resident Tuition (1)</b>	1632.00	2040.00	474.00	1359.00
<b>Add: Required Fees (2)</b>				
Student Services Fees	162.00	202.50	40.50	121.50
Library Service Fee	36.00	45.00	9.00	27.00
Athletic Fee	144.00	180.00	36.00	108.00
Student Union Fee	35.00	35.00	35.00	35.00
Advising Fee	10.00	10.00	10.00	10.00
Technology Fee	60.00	75.00	15.00	45.00
Medical Service Fee	11.00	11.00	11.00	11.00
Energy Fee	40.80	51.00	10.20	30.60
<b>Subtotal - Required Fees</b>	<b>2130.80</b>	<b>2649.50</b>	<b>640.70</b>	<b>1810.10</b>
<b>Add:</b> Average for college and course related laboratory, incidental and supplemental fees and/or optional student services fees (3)	15.00	15.00	15.00	15.00
<b>Total Charges (4)</b> (Tuition plus subtotal-required average for college and course related fees and/or optional student services fees)	<b>2145.80</b>	<b>2664.50</b>	<b>655.70</b>	<b>1825.10</b>

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- (1) At the time this catalog is going to print, tuition changes are under consideration by the State of Texas Legislature and the Board of Regents of The University of Texas System. Thus actual tuition may change.
  - (2) Required fees, those charged to all students, may be based on semester credit hours or may be per semester.
  - (3) Averages only are given for college and course related fee charges (laboratory, incidental, supplemental/ individual instruction fees) since charges vary according to academic program and courses; actual fees are published in the institutional catalog and/or other publications.  
A summary description of these fees and the optional student services fees may be found in an attachment, the UTPB catalog and/or on UTPB's Home Page on the World Wide Web at <http://www.utpb.edu/>
  - (4) A one time, \$20.00 property deposit is charged to all first time students.  
A one time orientation fee of \$35.00 for freshman students and \$15.00 for transfer students is charged for providing a new student orientation prior to registration.  
These amounts are not included in the totals.