OPENING:

The 7th meeting of the UTPB STEM Academy was called to order at 12:07 P.M. on January 15, 2015 on the campus of UTPB, 4901 University Blvd, Odessa, TX, in room 4211 by Dr. Juli Ratheal.

PRESENT:

Dr. Juli Ratheal, Dr. Christopher Hiatt, Dr. Luis Trueba, Dr. Roy Hurst, Dr. Yolanda Salgado, Dr. Tracie Gibson, and Karey Grametbaur.

1. **Call to Order – Confirm Quorum is Present:**

   Quorum was met.

2. **Pledge:**

   Pledge of Allegiance to the American Flag led by Dr. Jennifer Seybert.

   Pledge of Allegiance to the Texas Flag led by Dr. Jennifer Seybert.

3. **Public Forum:**

   None

ACTION ITEMS:

4. A request for motion was made by Dr. Ratheal to approve the corrected minutes from the December Board Meeting. Dr. Roy Hurst motioned to approve and seconded by Dr. Tracie Gibson.

5. Dr. Ratheal reported that the School Board had voted and approved the hiring of the new Superintendent during the December meeting.

ANNOUNCEMENT

6. Dr. Ratheal announced the appointment of Dr. Christopher Hiatt as Interim Board President.
   
   a. **Statement of Officer and Oath of Office** led by Kathy Holloway – Notary Public
BOARD INFORMATION

7. Academic Report
   a. Dr. Jennifer Seybert announced several upcoming academic competitions. The Academy created a Math and Science Club that will compete on February 7th and 8th. The 4th, 5th and 6th graders participated in the Academy’s Science Fair and several students advanced to the Regional Science Fair hosted by UT Permian Basin on February 21st. On January 30th the Academy will host the School Bee and the winner will advance to the Regional Spelling Bee on February 28th. The 5th and 6th grade Destination Imagination teams will be competing on February 28th in Lubbock.
   b. Dr. Jennifer Seybert handed out copies of the school’s updated dress code. Initially the school had a denim only policy, but have decided to allow athletic bottoms and leggings underneath skirts in any school color. Students will also be allowed to wear school colored sweatshirts in the classrooms.
   c. Dr. Jennifer Seybert stated January 16th will end the third six weeks and report cards will be sent home next week.
   d. Dr. Jennifer Seybert reported the Academy will hold a meeting the first week of February to form a Parent/Teacher Organization.

8. Ms. Lindsey Campbell handed a Financial Data Report to board members, she reiterated that the University still has not completed the People Soft conversion, and that the totals are just estimated until the programs are up and functioning. She reported a Foundation Allotment of $167,135.00 deposited for December. Ms. Campbell stated the STEM Academy has $61,938.96 in expenses and $432,000.00 estimated salaries for September through December making a total estimated expense of $493,938.96 through December 31, 2014.

9. Superintendent’s Report
   a. Dr. Ratheal gave a brief update on the employment positions. A candidate has been selected for the position of Dean of Students/Curriculum Director. The recommendation is waiting for Dr. David Watts’ approval and then a formal offer will be given to the candidate. The Diagnosticians/Special Education position remains open.

ADJOURNMENT:

There were no additional comments or discussion so a motion to adjourn was made by Dr. Luis Trueba and seconded by Dr. Yolanda Salgado. The meeting was adjourned at 12:42 p.m.
Next meeting: Thursday, February 5th at noon in Mesa Building 4211.

Minutes submitted by: Kathy Holloway