UTPB STEM Academy

Meeting Minutes

April 16, 2015

OPENING:

The 9th meeting of the UTPB STEM Academy was called to order at 12:06 P.M. on April 16, 2015 on the campus of UTPB, 4901 University Blvd, Odessa, TX, in room 4206 by Dr. Chris Hiatt.

PRESENT:

Dr. Christopher Hiatt, Dr. Roy Hurst, Dr. Tracie Gibson, and Karey Grametbaur.

1. Call to Order – Confirm Quorum is Present:

Quorum was met.

2. Pledge:

Pledge of Allegiance to the American Flag led by Jaiden Cohlmia

Pledge of Allegiance to the Texas Flag led by Maci Jo Baker

3. Student Presentations:

Students, Davis Seybert and Lucas Hunt (6th grade) gave presentations about their experience with the science fair. Davis Seybert did his project on Hot Pucks and took 2nd place in the regional science fair. Lucas Hunt did his project on Effect of Friction on Heavy Objects and took 2nd place in the regional science fair in the engineering category as well earning a special judges award.

Students, Jaiden Cohlmia, Maci Jo Baker and Toby Blankinship from Mrs. Huston’s 2nd grade class gave samples of their writing submitted to the local PBS writers contest.

4. Public Forum:

None

ACTION ITEMS:

5. A request for motion was made by Dr. Hiatt to approve the minutes as amended from the February Board Meeting. Dr. Hurst motioned to approve with amended minutes and seconded by Dr. Gibson. Superintendent, Dr. Juli Ratheal Burnett, asked the board to consider bi-monthly meetings for the next school year.
6. A request for motion was made by Dr. Hiatt to approve Instructional Materials Allotment and TEKS Certification, 2015-2016. Dr. Gibson motioned to approve and seconded by Karey Grametbaur. The Instructional Materials Allotment and TEKS Certification, 2015-2016 form was then signed by Superintendent Dr. Juli Ratheal Burnett, Dr. Hiatt and Karey Grametbaur.

7. A request for motion was made by Dr. Hiatt to approve Curriculum Materials for Adoption. Karey Grametbaur motioned to approve and seconded by Dr. Hurst. Dr. Gibson abstained.

8. A request for motion was made by Dr. Hiatt to approve the 2015-2016 school calendar. Dr. Gibson motioned to approve and seconded by Karey Grametbaur.

   Notes regarding calendar:
   a. Important dates: teachers return August 12th, first day of school will be August 24th, Good Friday will be March 25th and the last day of school will by May 27th.
   b. 2015-2016 school year will move to nine week grading cycles in order to allow for two projects per grading cycle.

9. A request for motion was made by Dr. Hiatt to approve two budget change. 
   First Motion: Move $13,000 from Function 36 (Extra Curricular) to Function 23 (School Leadership) to cover 25% of salary plus benefits for Lisa Duncan, Dean of Students ($11,000) plus $2,000 to cover supplies used for Principal and Dean of Students. Dr. Hurst motioned to approve and seconded by Dr. Gibson.

   Second Motion: Add $168,000 to Function 51 (Maintenance/Operations). This money will be used to cover rent to The University of Texas of the Permian Basin. Dr. Gibson motioned to approve and seconded by Karey Grametbaur.

10. A request for motion was made by Dr. Hiatt to approve Dr. Jennifer Seybert as Secondary Request submitter in TEAL. Dr. Roy Hurst motioned to approve and seconded by Karey Grametbaur.

11. A request for motion was made by Dr. Hiatt to approve Lisa Duncan as a Secondary PDAS Evaluator. Karey Grametbaur motioned to approve and seconded by Dr. Hurst.

BOARD INFORMATION

12. Academic Report
   a. Parent/Teacher Organization: Lisa Duncan discussed recent events of the STEM PTO. They currently have 100% participation in PTO, have hosted multiple fundraising events and recently completed a book fair which sold
roughly $10,078.00 which will allow each teacher to receive a little over $300.00 in Scholastic funds.

b. Application/lottery process and deadlines: April 26th will be the deadline for applications and lottery date will be announced at a later date.

c. STAAR Testing Dates – change of schedule: April 20, April 21, and April 22 the school day for 3rd, 4th, 5th and 6th grade will be extended to 1:30 pm each day to allow for the full four hours of testing. Any 5th graders that need to re-test will be able to do so in May.

d. Upcoming Competitions: May 1st will the TAME (Texas Alliance for Minorities in Engineering) competition in Fort Worth.

13. Ms. Lindsey Campbell stated that science and PE equipment has gone out to bid with the purchasing department.

14. Dr. Hiatt asked for motion to move to Executive Session to discuss personnel issues under Sec. 551.074 at which time only board members will be present. Dr. Gibson motioned to move to Executive Session and Karey Grametbaur seconded.

The Board moved to Executive Session at 12:56pm.

A request for motion to reconvene the open session was made by Karey Grametbaur at 1:10pm and Dr. Gibson seconded.

15. Superintendent’s Report
   a. Last $100,000 - $120,000 of startup grant money will be used to purchase 150 Surface 3 computers. The UTPB Development Board has shown interest in the academy especially starting a Midland campus as well as a West Odessa campus. Sabina Gonzales, PEIMS Coordinator, has resigned and Jacky Gonzalez will be filling that position. Dr. Ratheal will be starting a proposal to UT System for an additional building.

ADJOURNMENT @ 1:20pm

Next meeting: TBD

Minutes submitted by: Kathleen Halford