UTPB STEM Academy

Meeting Minutes

August 6, 2015

OPENING:

The 10th meeting of the UTPB STEM Academy was called to order at 12:05 P.M. on August 6, 2015 on the campus of UTPB, 4901 University Blvd, Odessa, TX, in room 4206 by Dr. Chris Hiatt.

PRESENT:

Dr. Christopher Hiatt, Dr. Yolanda Salgado Dr. Luis Trueba, Dr. Roy Hurst, Karey Grametbaur, and Brandon Batte.

1. Call to Order – Confirm Quorum is Present:

Quorum was met.

2. Pledge:

Pledge of Allegiance to the American Flag led by Jennifer Seybert

Pledge of Allegiance to the Texas Flag led by Jennifer Seybert

3. Public Forum:

None

4. Oath of Office:

Dr. Kamal was not present and will be sworn in on the next board meeting.

ACTION ITEMS:

5. A request for motion was made by Dr. Hiatt to approve the minutes from the July Board Meeting. Dr. Trueba motioned to approve the minutes and seconded by Dr. Salgado.

6. A request for motion was made by Dr. Hiatt to approve the 2015-2016 Calendar Waiver Days for Staff Development as August 19th, 20th, and 21st. Brandon Batte motioned to approve and seconded by Dr. Salgado.

7. A request for motion was made by Dr. Hiatt to approve the 2015-2016 Budget. Dr. Salgado motioned to approve and seconded by Karey Grametbaur. A 2015-2016 General Fund Budget handout was provided by Lindsey Campbell (Lindsey was not present for the meeting) and explained by Dr. Ratheal-Burnett. A sub-set of board
members (Dr. Hiatt, Brand Batte and Dr. Salgado) were present on July 22, 2015 with Dr. Ratheal-Burnett and Lindsey Campbell to discuss the proposed budget.

8. A request for motion was made by Dr. Hiatt to approve the PDAS Evaluators. Dr. Salgado motioned to approve and seconded by Karey Grametbaur.

9. A request for motion was made by Dr. Hiatt to approve the Student Handbook. There were changes that the board felt needed to be made.
   Corrections to be made included:
   a. Remove Dr. Badgett’s name which was in multiple places, incorrect or missing phone numbers, replace the term Campus Director with Administrator, and correct formatting errors.
   b. Since the Directory Information is available to anyone who asks for it the decision was made to remove everything except the students name and address.
   c. The School Health Advisory Council has not been formed. This topic will be added to the next board meeting agenda.

Dr. Trueba motioned to approve the Student Handbook with the changes noted and Dr. Salgado seconded.

10. A request for motion was made by Dr. Hiatt to approve the Student Code of Conduct. There were changes that the board felt needed to be made.
    Corrections to be made included:
    a. Replace the term Campus Directors with Administrator and correct formatting errors.

Dr. Trueba motioned to approve the Student Code of Conduct with the changes noted and Karey Grametbaur seconded.

BOARD INFORMATION

11. Academic Report
    a. Staff Development is being held this month. Two STEM teachers, Candice Sikes and Shannon Davidson, are instructing PBL courses through the Ingenuity Center.
    b. Parent Meetings have been held for New/Prospective parents on the UTPB Campus.
    c. Back to School Bash will be August 13th 10am-1:30pm. This event will allow for parents/students to drop off school supplies and meet the teacher.
d. PBS will be hosting a few Kids Events that STEM Academy students will participate in. Water Moves and Student Reporting Labs.

e. Faculty and Staff Handbooks have been created and will go before UT System Office of General Council for final approval.

Lucinda Hurlburt was introduced to the board. She has been hired to be the Special Populations Coordinator.

12. No Executive Session was required.

13. Superintendent’s Report

a. A PEIMS Coordinator has been selected however due to a current employment contract it is not known if that person will accept the position. If not, Lindsey Campbell will fill in as PEIMS Coordinator until the position is filled.

b. All STEM teacher and teacher aids positions have been filled - 7 new teachers and 2 new teachers’ aids. A new school nurse has also been hired.

c. Dr. Ratheal is working with UTPB and UT System to get a new building for the additional grade levels being added on. A playground and parking lot are also being looked into.

d. The STEM start-up grant closed the end of July. All monies were spent except for $9.00.

e. The UTPB Ingenuity Center will be taking over the after school program. The afterschool program will continue to run from 12:30pm – 3:30pm and will provide enrichment activates along with homework help.

ADJOURNMENT:

There were no additional comments or discussion so a motion was made by Brandon Batte to adjourn seconded by Dr. Salgado. The meeting was adjourned at 1:22pm.

Next meeting: September 3, 2015 @ 12:00pm.

Minutes submitted by: Kathleen Halford