

UTPB STEM Academy

Meeting Minutes

August 3, 2018

OPENING:

The August 3rd board meeting of the UTPB STEM Academy was called to order at 10:00am on August 3, 2018 on the campus of the University of Texas of the Permian Basin Room ST 2200, 4901 University Blvd., Odessa, TX, by Adrian Vega.

BOARD MEMBERS PRESENT:

Adrian Vega, Dr. John Garza, Douglas Young, Becky Latham

BOARD MEMBERS ABSENT:

Lorraine Spickermann, Sumit Verma

STEM ACADEMY STAFF PRESENT:

Interim Superintendent: Shannon Davidson

Principal: Monica Elizondo

Principal: Cody Griffin

Business Accounts Manager: Kathleen Halford

Administrative Assistant II: Nancy Flores

1. OPENING OF MEETING

A. Call to Order – Confirm Quorum is Present:

Quorum was met.

B. Pledge:

Pledge of Allegiance to the American Flag led by Cody Griffin.

Pledge of Allegiance to the Texas Flag led by Cody Griffin.

C. Open Forum:

None.

2. ACTION ITEMS

A. A request for motion was made by Adrian Vega to approve the May 11, 2018 Board Meeting Minutes. Becky Latham motioned to approve and seconded by Douglas Young.
(Vote: 4-for 0-against)

B. A request for motion was made by Adrian Vega to approve the May 18, 2018 Board Meeting Minutes. Douglas Young motioned to approve and seconded by Becky Latham.
(Vote: 4-for 0-against)

C. A request for motion was made by Adrian Vega to approve Board Policy. Becky Latham motioned to approve and seconded by John Garza.
(Vote: 4-for 0-against)

- D.** Request to table approval of the Employee Information Guide was made by Adrian Vega. Douglas Young motioned to table and it was seconded by John Garza.
(Vote: 4-for 0-against)
- E.** A request for motion was made by Adrian Vega to approve the Student Code of Conduct. John Garza motioned to approve and seconded by Becky Latham.
(Vote: 4-for 0-against)
- F.** A request for motion was made by Adrian Vega to ratify the Project Lead the Way purchase. Becky Latham motioned to approve and seconded by John Garza.
(Vote: 4-for 0-against)
- G.** A request for motion was made by Adrian Vega to approve the 2018-2019 Fund 420. Douglas Young motioned to approve and seconded by John Garza.
(Vote: 4-for 0-against)
- H.** A request for motion was made by Adrian Vega to approve the Six-weeks and eligibility calendar for UIL. Becky Latham motioned to approve and seconded by John Garza.
(Vote: 4-for 0-against)
- I.** A request for motion was made by Adrian Vega to approve the Exemption course for UIL. Douglas Young motioned to approve and seconded by John Garza.
(Vote: 4-for 0-against)

3. Information Items

A. STEM Academy Update:

- a. *Campus Improvement Plan:* CIP and DIP will be the same improvement plan since we are one campus. Teachers, parents, and community will be gathered for input and review. The final meeting with the leadership team will be in two weeks, and then the improvement plans will be brought to the board at the next meeting.
- b. *T-TESS Calendar:* All three Administrators are T-TESS trained..
- c. *District Appraisers:* Elizondo, Davidson, and Griffin are certified through the State of Texas.
- d. *Local Courses:*
 - I. *Secondary Advisory:* Cody Griffin gave a breakdown of secondary advisory. 6-7 - Investigating Careers. 8th - College and Career Readiness. All teachers GT/AVID certified. 9-12 - Interdisciplinary Studies; mentor seminar I-IV. The teacher becomes the mentor to help student decide on a career, internship, and build portfolios. During PBLs there will be time for study hall. There is a block schedule on Monday/Wednesday and Tuesday/Thursday; full day on Friday. 100 minutes per class.
 - II. *Elementary Advisory:* Monica Elizondo gave a breakdown of elementary advisory. It will consist of social/emotional learning. Monday/Tuesday they will do Sanford Harmony; Wednesday/Thursday, PLTW. Fridays they will do UIL: DI/Robotics. Intervention is built into their day. If a Faculty member is new to teaching, they will have a mentor. If they are new to STEM, they will have a buddy.

III. *6th and 7th Grade UIL*: Teachers will be creating their own competitions outside of advisory.

B. STEM Academy Financial Report:

Kathleen Halford provided a review of the updated financials. Cash balance is \$1,571,145.25.

C. Superintendent's Report:

- a. Personnel Update: New hires include Cynthia Ward - PEIMS Coordinator, Nancy Flores – District Office Administrative Assistant II, Jaimie Miller – Counselor, and Valeria Villanueva – Nurse.

5. ADJOURNMENT:

There were no additional comments or discussion.

Adrian Vega adjourned at 11:32am.

Minutes Submitted by: Nancy Flores