



Minutes for Regular Board Meeting
UTPB STEM Academy
Friday, October 12, 2018 – 11:00 a.m.
UTPB Library Room 142
4901 University, Odessa, TX 79762

Opening:

The October 12th board meeting of the UTPB STEM Academy was called to order at 11:00am on October 12th on the campus of the University of Texas of the Permian Basin Room LL 142, 4901 University Blvd., Odessa, TX, by Lorraine Spickermann.

BOARD MEMBERS PRESENT:

Dr. Elizabeth Casey, Dr. John Garza, Jason Samp, Lorraine Spickermann, Adrian Vega, Dr. Douglas Young, Dr. Sumit Verma

BOARD MEMBERS ABSENT:

None

STEM ACADEMY STAFF PRESENT:

Interim Superintendent: Shannon Davidson
Principal: Monica Elizondo
Principal: Cody Griffin
Business Accounts Manager: Kathleen Halford
Special Populations Coordinator: Lucinda Hurlbut
Administrative Assistant II: Nancy Flores

Quorum was established.

Pledge of Allegiance to the American Flag led by Cody Griffin.

Pledge of Allegiance to the Texas Flag led by Cody Griffin.

There were no requests for Open Forum.

1. Action Items

- A. A request for motion was made by Lorraine Spickermann to approve the September 7, 2018 Board Meeting Minutes. Adrian Vega motioned to approve and seconded by Dr. John Garza. (Vote: 7-for 0-against)
- B. Approve the 2018-2019 Student/Parent Handbook—A request to change wording in Student/Parent Handbook to reflect: Projects may not be resubmitted. Tests can be resubmitted at the teacher's discretion. There was a motion to approve by Dr. Young and seconded by Dr. Verma (Vote: 7-for 0-against)
- C. A request for motion was made by Lorraine Spickermann to approve the ESL Waiver. Mr. Samp motioned to approve and seconded by Dr. Vega. (Vote: 7-for 0-against)

2. Information Items

- A. Student Report—Three students demonstrated the pinhole camera they designed and made in their PLTW Engineering class taught by Mr. McMillan.
- B. Principal Reports—Elementary, Monica Elizondo: At STEM we've had STOMP out bullying, a homecoming parade. We will have red ribbon week, our fall festival in the courtyard. Fifth grade took a field trip to the Ellen Noel and will go to the Petroleum Museum. We've had Teacher of the Month and Students of the Month and Perfect Attendance awards. 170 student received awards. Our attendance competition ends November 9th. Kona ice is able to come as an award. We are looking for someone to donate a bicycle raffle at the end of the year. Enrichment starts today. Dr. Mireles will do Number Sense for 4th and 5th grade. There is a Garden Club, Japanese culture, and Spanish. There is an architect who wants to make a memorial bench for a student. Third grade brought eggs and are hatching chickens. There are a lot of PBLs. We have six substitute teachers hired. There are some internet safety issues. We have filters and blockers, but proxies come up. We are working with IRD and are purchasing LanSchool. Kindergarten lost one teacher. We have interviewed. and should have one by end of month.
Secondary, Cody Griffin: We have elected NJHS officers and Student Council members have been chosen as Students of the Month for September. Attendance percentage is around 97%. We are reaching out to the community looking for opportunities with the Workforce Commission and anyone who may have internships for students in STEM related fields.
- C. Financial Report—Copy of financials for July. UTPB still has not closed fiscal year. The report is broken down into categories. Our cash balance is 1,743,472.78. We are willing to sit down with any board member who has questions.
- D. Superintendent Report—Shannon Davidson: There was a lock-down on Monday morning. A car chase went through campus. Everything went smoothly. The campus police initiated the lock-down. The secondary office has buttons, but the front office does not. That has been made a higher priority. Our snapshot date is October 26, 2018. We have about 720 students. We will try to fill completely before snapshot. In the past we have had 11 % of our students who are economically disadvantaged. This year there are 20%. There is also a fall submission coming up. We are looking at teacher certifications, i.e., ESL/GT. We need to need to send letters if teachers are not certified in their field and send since there is a long-term substitute in 6th grade science and if the kindergarten spot is not filled. Since there was so much information at this meeting, Dr. Vega a one-pager be given out at the next meeting.
- E. Board Training Hours—Kathleen Halford: 720 hours are needed to serve on the board. We are setting up a day (6 hours). We will bring in someone. One board member has not completed all required hours. That board member can be removed if not completed. New members get one full calendar year to complete board training. Online training is available. If there is training at member's expense, a receipt can be submitted for reimbursement.

Adjournment 11:59am

Dr. John Garza, STEM Academy Board Secretary