



UT Permian Basin STEM Academy

DISTRICT OFFICE

4901 E. University Blvd., Odessa, TX 79762

Telephone: 432-552-2586 Fax: 432-552-2581

STEM Board Meeting Minutes for Friday, May 11, 2018
STEM Academy at the University of Texas of the Permian basin

Members Present: Douglas Young, Lorraine Spickermann, Adrian Vega, Becky Latham

STEM Staff Present: Shannon Davidson, Interim Superintendent
Kathleen Halford, Business Accounts Manager
Cody Griffin, Secondary Principal
Monica Elizondo, Elementary Principal
Cynthia Ward, Administrative Assistant II

- I. Meeting Called to Order – 12:09 pm
 - a. Quorum was established.
 - b. Members recited the Pledge of Allegiance to the American Flag and the Texas Flag.
 - c. Open Forum – No business before the Board.

- II. Action Items
 - a. Douglas Young moved to approve the minutes with revisions from the Board meeting held on April 13, 2018, seconded by Becky Latham. The motion passed without opposition.
 - b. Douglas Young moved to approve the 2018-2019 Allotment and TEKS Certification, seconded by Adrian Vega. The motion passed without opposition.
 - c. STEM Academy is looking to extend the day to 3:10 pm. Move to calendar table action by Becky Latham, seconded by Douglas Young. Calendar tabled to be discussed at next board meeting.

- III. Information Items
 - a. STEM Academy Update – Monica Elizondo, Cody Griffin
Monica provided a report regarding current elementary events and projects, and announced award ceremonies during last week of May.
Cody provided a report regarding secondary events and projects. There is a campus community for NJHS being set up and put in place. The 6th and 7th grade NJHS induction ceremony is this weekend. The student council sponsor is looking at a winter formal for the high school students. The UTPB pool will be used for the boat races this year, which will include “Angry Nerds” for the 9th graders. There was 100% attendance for EOC testing.
 - b. STEM Academy Financial Report – Kathleen Halford
Kathleen presented a financial report including revenues and expenditures. Anticipating a budget will be available to approve during the summer, which will need to be approved prior to the start of the school year. Working on being able to run simultaneous UTPB and TEA reports for the board.
 1. Superintendent’s Report – Shannon Davidson
 - a. Personnel Update
 - Cyndi Ward has been hired as Administrative Assistant II.
 - Shannon Davidson has been asked to fill the position of interim superintendent.
 - STEM is working on reappointment letters for teachers.

- IV. Meeting adjournment at 12:58.