

UTPB STEM Academy

Meeting Minutes September 6, 2017

OPENING:

The September board meeting of the UTPB STEM Academy was called to order at 12:21 P.M. on September 6, 2017 on the campus of the University of Texas of the Permian Basin STEM Academy – District Office, 4901 University Blvd., Odessa, TX, by Dr. Christopher Hiatt.

BOARD MEMBERS PRESENT:

Dr. Christopher Hiatt, Dr. Roy Hurst, Donna Walker and Becky Latham.

STEM STAFF PRESENT:

Superintendent: Dr. Selina Mireles
Assistant Superintendent: Dr. Kevin Badgett
Principal: Oscar Rendon
Curriculum Director: Shannon Davidson
Administrative Assistant II: Kathleen Halford

UTPB STAFF PRESENT:

President: Dr. Sandra Woodley

1. OPENING OF MEETING

A. Call to Order – Confirm Quorum is Present:

Quorum was met.

B. Pledge:

Pledge of Allegiance to the American Flag led by Oscar Rendon.

Pledge of Allegiance to the Texas Flag led by Oscar Rendon.

C. Open Forum:

None.

3. ACTION ITEMS

- A. A request for motion was made by Dr. Christopher Hiatt to approve the May 10, May 30 and July 20, 2017 Board Meeting Minutes. Donna Walker motioned to approve and seconded by Dr. Roy Hurst.

(Vote: 4-for 0-against)

- B. A request for motion was made by Dr. Christopher Hiatt to Adopt the 2017-2018 School Calendar. Dr. Roy Hurst motioned to approve and seconded by Donna Walker.
(Vote: 4-for 0-against)
- C. A request for motion was made by Dr. Christopher Hiatt to approve the District/Campus Improvement Plan. Donna Walker motioned to approve and seconded by Dr. Roy Hurst.
(Vote: 4-for 0-against)
***Note: The District/Campus Improvement plan will be reviewed at a later date for changes.*
- D. A request for motion was made by Dr. Christopher Hiatt to approve the Student Code of Conduct. Dr. Roy Hurst motioned to approve and seconded by Becky Latham.
(Vote: 3-for 1-against)
***Note: A summary of changes will be provided to board members.*
- E. A request for motion was made by Dr. Christopher Hiatt to approve the Student Handbook. Becky Latham motioned to approve and seconded by Dr. Roy Hurst.
(Vote: 4-for 0-against)
- F. Faculty Handbook approval was tabled pending clarification.

4. SUPERINTENDENT'S REPORT

- A. **Introduction of Dr. Sandra Woodley, President of UTPB:** Dr. Sandra Woodley, UTPB President, was introduced to board members.
- B. **Announcement of President's Personnel Action regarding Appointment of Dr. Selina Mireles as Interim Superintendent:** Dr. Sandra Woodley, UTPB President, announcement the appointment of Dr. Selina Mireles as Interim Superintendent of the UTPB STEM Academy.
- C. **Introduction of Dr. Selina Mireles, Interim Superintendent, STEM Academy:** Dr. Selina Mireles, Interim Superintendent, was introduced to board members.
- D. **Discussion related to Teacher and Principal Appraisal:** Dr. Kevin Badgett discussed the Teacher implementation of teacher and principal appraisal system.
Discussion Topics Included:
 - i. Teacher Appraisal – T-TESS
 - ii. Administrator Appraisal – T-PESS
 - iii. Teacher and Administrator Appraisers
 - iv. UTPB STEM Academy Appraisal Calendar

- E. Discussion related to Locally Funded Breakfast Program:** The STEM Academy will now offer a locally funded breakfast program for students. Items will include juice, milk, fruit and pastries. The cost will be \$1.00 per student per day.

5. ADJOURNMENT:

There were no additional comments or discussion.

Dr. Christopher Hiatt adjourned at 1:33 pm.

Donna Walker, STEM Academy Board Secretary