



STEM ACADEMY

University of Texas of the Permian Basin
4901 E. University Blvd., Odessa, Texas 79762

STEM Board Meeting Minutes for Friday, February 16, 2018
STEM Academy at the University of Texas of the Permian Basin

Members Present: Maria D. Avalos, Becky Lathum, Milka Montes, Lorraine Spickermann,
Adrian Vega, Sumit Verma, Douglas Young

STEM Staff Present: Kevin Badgett, Interim Assistant Superintendent
Shannon Davidson, Interim Principal and Curriculum Director
Kathleen Halford, Administrative Assistant II
Kathy Killingsworth, Business
Selina Mireles, Interim Superintendent

- I. Meeting Called to Order – 11:05am
 - A. Quorum was established.
 - B. Members recited the Pledge of Allegiance to the American Flag and the Texas Flag.
 - C. Open Forum – No business before the Board.

- II. Action Items
 - A. Milka Montez moved to approve the minutes with revisions from the Board meeting held on January 24, 2018, seconded by Becky Lathum. The motion passed without opposition.

- III. Information Items
 - A. STEM Academy Update – Shannon Davidson
Shannon provided a report regarding past and upcoming events, new community partnerships, projects, shared initiatives, and current needs.

 - B. STEM Academy Financial Report - Kathy Killingsworth
Kathy reviewed the monthly Board report included a detailed comparison of revenues, expenditures and encumbrances to the UTPB STEM Academy budget. The Cash record files show that all federal funds have been budgeted.

 - C. Superintendent's Report – Dr. Selina Mireles
 - Personnel
 - Oscar Redon's resignation letter was accepted on February 12, 2018.
 - Shannon Davidson is currently serving as Interim Principal.
 - Coach Q is serving as Interim Assistant Principal.
 - Cody Griffin is scheduled to begin on March 12, 2018.
 - Monica Elizondo, to also serve as Principal is expected to begin on March 12, 2018.

- Efforts will be made to address the needs regarding administrative support and to evaluate space usage.
- T-STEM Designation: Designated personnel will be visiting Roscoe Collegiate Early College/STEM Academy.
- Build-Out Plans: The third phase of this plan was supposed to take place this academic year but had to be abandoned because of compliance issues related to the number of bathrooms required. This provided an opportunity to reevaluate this plan to better meet the current needs of the STEM Academy. The revised plan will allow the addition of classrooms and separate Science labs for elementary, middle school and high school students. This plan will also include the creation of a single point of entry to the campus.
- Calendars: Academy personnel are working on the summer calendar which will be brought to the Board for review and approval.
- Board Training is scheduled for February 26, 2018. Board members were encouraged to attend.

IV. Meeting Adjournment at 12:40pm.