UT PERMIAN BASIN™
OFFICE OF FINANCIAL AID
& SCHOLARSHIPS

Fall 2026 Concurrent Enrollment Agreement

SECTION A: STUDENT INFORMATION

Name:	UTPB ID Number:
Home Address:	Social Security Number (last four):
City, State & Zip:	Phone Number:
Academic Year:	Email Address:
Expected Dates of Enrollment: From:	To:

SECTION B: HOST SCHOOL INFORMATION

As allowed in Part 600.9, Student Assistance General Provisions, and Parts 590.1-590.83, Pell Grant Program, Code of Federal Regulations, this Consortium Agreement is entered into between the HOME institution, THE UNIVERSITY OF TEXAS PERMIAN BASIN and the HOST institution,

_____ _____

HOST SCHOOL LOCATION for the purpose of providing federal assistance to the student named above.

SECTION C: UT PERMIAN BASIN ACADEMIC ADVISOR – CERTIFICATION HOME INSTITUTION

Degree Program: _____

Approved Course Name(s) and Number(s) at Host Institute:

Course Name:

If no, has the student requested one to be filed? Yes _____ No___

Is there a copy of a degree plan on file? Yes____ No____

The above name student has permission to study at the above campus for the period stated.

UT Permian Basin Academic Department Advisor's Signature: _____Date: _____

UT Permian Basin Academic Department Advisor's Name Printed:

SECTION D: HOST INSTITUTION REGISTRAR'S OFFICE CERTIFICATION

Number of Enrolled Credits:

This Constitutes FT ☐ ¾ ☐ ½ ☐ ¼ ☐

Length of Period of Enrollment: Weeks

Dates of Enrollment: From: To:

Enrollment Certification (May be completed by FA Officer)

The Host Institution certifies that the student is enrolled for the "Dates of Enrollment" and the Host Institution certifies that it is eligible to participate in all the Federal Student Aid programs.

HOST Registrar or (FAO) Signature:

Title: Date:

Phone: Email Address:

SECTION E: HOST INSTITUTION'S FINANCIAL AID OFFICE

Average Estimated Tuition only per Credit Hour: $ _____ FA Non-Payment Agreement

The HOST Institution agrees that it will not pay the student a Pell Grant and/or any Campus-Based Funds and that it will not certify a Guaranteed Student Loan during the "Dates of Enrollment." Further, the HOST Institution agrees that, if aware, it will inform The University of
Texas Permian Basin if the student withdraws before the end of the "Dates of Enrollment."

Host Financial Aid Officer Signature: _____

Title: Date:

Phone: Email Address:

SECTION F: PROOF OF PAYMENT

☐ Attach proof of payment for classes listed in Section C that are being taken at the Host Institution.

SECTION G: STUDENT CERTIFICATION

Please read each item before signing the form.

- I understand I need to be enrolled in at least 6 hours undergraduate credit at UT Permian Basin to be considered for concurrent financial aid eligibility.
- I certify I have requested/filed a degree plan at UT Permian Basin.
- I certify I will not be receiving financial aid at the Host Institution.
- I will provide proof of payment made at the Host Institution. I will notify UT Permian Basin if I drop or withdraw from the hours enrolled at the Host Institution.
- I understand if I withdraw, the withdrawal will fall under the UT Permian Basin policies and procedures.
- I understand I will not receive financial aid in a future semester until an official academic transcript is submitted to UT Permian Basin Registrar's Office.

Student Signature: Date:

SECTION H: UT PERMIAN BASIN STUDENT FINANCIAL AID

The University of Texas Permian Basin agrees to provide payment to the student, if eligible, for the "Dates of Enrollment."

The University of Texas Permian Basin agrees to monitor the student's program pursuit and reasonable academic progress and to be responsible for disbursing funds to the student, and for administering the appropriate Return of Title IV Funds policy.

University of Texas Permian Basin FA Signature: _____

Title: _____ Date: _____

CONCURRENT ENROLLMENT AGREEMENT (CEA)

Instructions

1. Complete Section A & B.
2. Submit form to UT Permian Basin Academic Advisor for completion of Section C.
3. Submit form to Host Institution's Registrar's Office for Completion of Section D.
4. Submit form to Host Institution's Financial Aid Office for Completion of Section E.
5. Attach proof of payment as indicated in Section F.
6. Read and sign Section G.
7. Return completed form to UT Permian Basin Financial Aid Office for Section H completion after the Census Date for the specified semester. (See the Census Date in the notes below)

PLEASE NOTE:

- CEA applicants must be enrolled in a minimum of 3 undergraduate hours at UT Permian Basin.
- CEA processing will not begin until after census date, September 10, 2026.
- Allow at least 2 - 4 weeks for the form to be processed after the census date.
- When completing a CEA your financial aid Cost of Attendance will be adjusted to reflect the cost of tuition and fees at the host school. In some cases, it may reduce your total financial aid and may not be beneficial, therefore the CEA will not be processed and your Pell grant award will only based on your enrolled hours at UT Permian Basin.
- You must submit your transcripts from the Host Institution to the UT Permian Basin Enrollment Services Center at the completion of the term.