

The University of Texas of the Permian Basin

Graduate Student - Graduation Application

Registrar
Copy

Please print the following information for diploma and graduation purposes:

Student ID # _____ Semester _____ Year _____

Print Full Name _____
First Middle Last

Release of information to outside publications: Please check yes or no : YES NO

Are you planning to attend the graduation ceremony? _____ Yes _____ No

If yes, how many people plan to attend the ceremony with you _____

Apply for the degree of (Circle one): MA MBA MPA (acct) MPA (lead) MS

Hometown: _____
City State

Please indicate the current information:

Major _____ Advisor _____

Applicant's Contact information:

Current Address _____
Street Address City State Zip Code

Permanent Address _____
Street Address City State Zip Code

Phone _____ Permanent Email _____

Did either of your parents (or legal guardian) graduate from college? _____ Yes _____ No

Are you a veteran? _____ Yes _____ No

Completion of this form does not insure that you will graduate. It is the student's responsibility to check with your academic advisor to make certain all degree requirements have been met. The student is also responsible for having all supplementary transcripts from other colleges or universities submitted to the Registrar's Office prior to graduation. If your transcript from another school has not been received within 4 weeks after the graduation date, you will need to reapply for the next semester's graduation and register in-absentia if you are not enrolled in classes at UTPB.

Neither the application for graduation nor the graduation application fee may be applied toward a future semester. If you do not complete the graduation requirements this semester, you must reapply for graduation by completing another graduation application and paying the graduation fee for the semester in which you intend to graduate.

I UNDERSTAND THAT I MUST COMPLETE ALL GRADUATION REQUIREMENTS BEFORE A DEGREE CAN BE AWARDED. I MUST OBTAIN ALL SIGNATURES BEFORE SUBMITTING AN APPLICATION.

Signatures

Student _____ Date _____

Advisor _____ Date _____

Program Head/ _____ Date _____
Department Chair

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Graduate
Studies
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A \$25 graduation application fee will be placed onto your account. Once on your account, you may pay online through your my.UTPB account or with the Accounting Office.

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