



UT PERMIAN BASIN™

STUDENT VETERAN SERVICES

Welcome to the University of Texas Permian Basin! Be sure to take a moment to review the checklist to help make applying for your federal and state veteran benefits as smooth as possible. We're here to support you every step of the way!

Admissions Office

(432) 552-2605

Email: admissions@utpb.edu

- ☐ Apply to UTPB on <https://www.applytexas.org/> or visit the Admissions office on the first floor of the Mesa Building.

Financial Aid Office

(432) 552-2620

Email: finaid@utpb.edu

- ☐ Visit the Financial Aid office on the 1st floor of the Mesa Building to apply for additional aid and scholarships.
- ☐ Apply for financial aid online. Check the status in this office. (*School OPE ID: 00993000*)
- ☐ Apply for UTPB scholarships.

New Student Orientation

(432) 552-2651

orientation@utpb.edu

- ☐ Attend New Student Orientation | Visit New Student Orientation for more information.

Advising Office

(432) 552-2661

Email: advising@utpb.edu

- ☐ Visit with an academic advisor during student orientation, or schedule a meeting in room 1150 of the Mesa Building, located on the 1st floor.
(432) 552-2661
Email: advising@utpb.edu
- To schedule an academic advising appointment and enroll in courses, please book an appointment [HERE](#).
- Online-only students, please contact onlineadvising@utpb.edu to enroll and obtain your signed degree plan.
- Get more [Academic Advising](#) information.


Veteran Service Office

Schedule your time to connect—let's chat via Teams or phone!

(432) 552-2830

Join Veteran Services Virtual Office Hours

7:30 am to noon, 1pm to 5:30pm Monday through Thursday & Friday, 8am to noon on Friday

 [Book a time to meet with
Student Veteran Services](#)

Email: veteranservices@utpb.edu, hazlewood@utpb.edu

- Supporting documents and applications can be submitted either by email or in person at the financial office.
- ☐ Reach out to the Student Veteran Services Coordinator to start your application and submit the required documents.

Federal Education Benefits Provided by the Veterans Administration

[Ch 33 GI Bill®](#)

[Ch 30 Montgomery GI Bill® Active Duty \(MGIB-AD\)](#)

Ch 1606 Montgomery GI Bill® Selected Reserve (MGIB-SR)

Ch 31 Veteran Readiness and Employment

Ch 35 Survivors and Dependents

****Submit the certification request & all supporting documents from your UTPB student email to veteranservices@utpb.edu ****

- ☐ Required by all applicants each semester attending: UTPB Veteran Certification request.
- ☐ Required by all applicants: Veteran's DD214
- ☐ Required by all applicants:
 - a. Chapters 33,35,30, and 1606: Certificate of Eligibility/Decision Letter
 - b. Chapter 31: Recipients will receive a PO Number from their VA Representative.
- ☐ Required by Veteran applicants: Veteran's Military Transcript
- ☐ Required by Veteran Dependents: Proof of relationship
 - a. Spouse: Marriage Certificate or
 - b. Child: Birth Certificate or
 - c. Adopted Child: Adoption Record
 - d. Step-Child: Parents' Marriage License & Birth Certificate
 - e. Tax Dependent: Recent IRS Tax Transcript
<https://www.irs.gov/individuals/get-transcript>

State Education Benefits Provided by the Texas Veterans Commission Texas Hazlewood Act – Tuition Exemption

Please note that the Hazlewood Act does not cover incidental fees, living expenses, books, or supply fees. Additionally, students applying for the Hazlewood benefit must be in good academic standing and must not have any holds that would prevent them from receiving financial aid.

To be eligible for the Texas Hazlewood Act, applicants must meet the following criteria:

- ☐ The veteran and their dependents must reside in the state of Texas.
- ☐ The veteran must have either a home of record in Texas or have enlisted in the state of Texas.
- ☐ The veteran must have an honorable discharge.
- ☐ Students must maintain satisfactory academic progress.
- ☐ Child Legacy Hazlewood Act recipients must be 25 years old or younger on the semester's first day.

**** Submit the application & all supporting documents from your UTPB student email to hazlewood@utpb.edu ****

- ☐ Required by all applicants: each semester, Hazlewood Application, or a Hazlewood continued enrollment application.
- ☐ Required for all applicants: Veteran's DD214: Veteran must have entered or had a home of record in Texas to qualify
- ☐ Required for applicants who use VA Benefits concurrently or have exhausted/denied the GI-Bill
 - a. Certificate of Eligibility or
 - b. GI-Bill Denial letter or
 - c. GI-Bill exhausted Letter
- ☐ Required for Disability Applicants: A current (within one year) disability ratings decision letter from the VA indicating that rating
- ☐ Required by all applicants: Proof of Residency | Showing that the Veteran's and the student's permanent address is in Texas.
 - a. Veteran's & Student's Driver's License or
 - b. Veteran & Student's Utility Bills (Gas, Electric, or Water)

❑ Required by Veteran Dependents: Proof of Relationship

- a. Spouse: Marriage Certificate or
 - b. Child: Birth Certificate or
 - c. Adopted Child: Adoption Record
 - d. Step-Child: Parents' Marriage License & Birth Certificate
 - e. Tax Dependent: Recent IRS Tax Transcript
<https://www.irs.gov/individuals/get-transcript>
- Hazlewood Act Recipients are encouraged to register with the Hazlewood Online Database at <https://hazlewood.tvc.texas.gov/students/>.
 - You may use the Hazlewood Exemption and VA benefits simultaneously, except for Chapter 33 (Post 9/11 GI Bill ®) at the 100% eligibility level or with Chapter 31 (Veteran Readiness and Employment).

Tuition Assistance

Military tuition assistance is processed through the Accounts Receivable office. For more information, please email ar@utpb.edu.

Feel free to use the PDF to print or download the Student Veteran Services Checklist.

****Add PDF****