

## **Responses**

### **The Unit Response**

Following receipt of the External Report, the Chair/ Area Coordinator writes a “Unit Response” to the report within two weeks and forwards this response to the Dean and the Provost. The Unit Response should focus on the recommendations in the External Report, and specifically on any particular recommendations that do not seem likely to lead to improvements for the program.

### **Dean’s Response**

The Dean’s Response responds both to the External Reviewer’s Report and to the Unit Response. In particular, it focuses on points of disagreement between those two documents. The “Dean’s Response” commits the college to a course of action. The Dean’s Response could endorse the External Report as written; it could commit to only specified parts of the External Report; it could adopt revisions suggested in the Unit Response; or it could add recommendations overlooked in both documents. This is to be signed by the Dean

### **The Provost’s Response**

The Provost will provide the University’s responses to the external recommendations and the responses of the unit and the dean.