

Instructions to the FTP site are as follows;

**To connect to the FTP portal:**

**-In Windows 10: Click the Tile Icon (bottom left) and choose "File Explorer"**

-In Windows XP/Vista: Click on START >> Right Click the MY COMPUTER icon >> Choose "Explorer"

-In Windows 7: Right click the Start icon and choose "Open Windows Explorer"

-On a Mac: use the finder to connect to a server.

In the address bar of the Folder Explorer window; type or copy and paste the ftp site address (shown below) and press enter.

You will be prompted for a login and password on connection.

**FTP ADDRESS:** <ftp://ftp.abbae.com>

**Login:** haldamage

**Password:** UTPB2017

- The login and password are CaSE sEnSitiVe.
- Simply copy and paste files to and from the FTP folder to your computer.
- Do Not try to open files from within this ftp folder directly, as they will not open well over the FTP internet connection.
- FTP services allow for only one copy transaction at a time, although folders or file groups can be moved in one copy/paste action.
- On Slower or unstable connections, consider using an FTP client such as CuteFTP which can resume transfers.

If you have any difficulty, please contact our IT department at (650) 543-5633 or (650)543-5622

Or via email [NNull@abbae.com](mailto:NNull@abbae.com) Or [ARossi@abbae.com](mailto:ARossi@abbae.com)