



ADDENDUM NUMBER: 1

For

**RFP 742-21-174-2
Installation and Operation of Vending Machine Services**

**University of Texas Permian Basin
4901 E. University Blvd.
Odessa, TX 79762**

- **SUBMITTAL DEADLINE FOR ALL BIDS HAS BEEN EXTENDED:**

Tuesday, December 15, 2020 at 10:00 A. M.

SECTION 1 Introduction

1.3 Objective of Request for Proposal

University is seeking to establish a long-term business relationship with a private contractor to manage the beverages and vending machine service operations, and through this RFP the University is soliciting proposals from qualified respondents to assume responsibility for those operations. Our goal is to increase the revenue generated from our beverage and snack service and to provide excellent service to our student population. Proposals should be based on an initial base term of five (5) years with three (3) renewal options of one (1) year each. Vendors may submit a proposal for beverage vending only, snack vending only, or all inclusive of beverage and snack vending combined.

The University of Texas Permian Basin sponsors sixteen athletic programs that compete in the NCAA division II level and the Lone Star Conference. Promotional incentives for co-branding with UTPB athletics is encouraged. For more information see: <https://utpbfalcons.com/>

Section 2 Notice to Proposer

2.3.2 Scored Criteria

2.3.1.1	Commission revenue and other proposed benefits;	30%
2.3.1.2	Reputation of the Proposer and of the Proposer's goods or services;	10%
2.3.1.3	Quality of the Proposer's goods or services;	15%
2.3.1.4	Extent to which the goods or services meet the University's needs;	15%
2.3.1.5	Proposer's past relationship with the University;	15%
2.3.1.6	Total long-term benefit to the University;	15%

Section 6 Pricing and Delivery Schedule

6.2 Proposed Royalty Payment Model

University will *not* reimburse Contractor for expenses.

Additional promotional offerings for University Athletics or other.

Diana Rodriguez, Assistant Purchasing Director
The University of Texas Permian Basin
4901 E. University Blvd.
Mesa Building, Room 4270
Odessa, TX 79762

Email: rodriguez_d@utpb.edu to ensure project accessibility

The following revisions, additions and clarifications shall be incorporated in the Request for Proposal referenced above. All other provisions of the Request for Proposal shall remain unchanged.

BIDDERS MUST ACKNOWLEDGE RECEIPT OF ADDENDUM(S)

Diana Rodriguez, Assistant Purchasing Director UTPB

END OF ADDENDUM