 **Rights & Options of Complainants and Respondents**

4901 E. University Avenue,   
MB 4240 / 4242

Odessa, TX 79762

432-552-3392 or 432-552- 3394

Title IX Office

**The University of Texas Permian Basin**

A ***complainant*** (alleged to be the victim of the conduct alleged) and ***respondent*** (reported to be the perpetrator of the conduct alleged) have the following rights and options during a grievance process:

* To be informed of and have access to counseling, medical, academic, and other applicable support services, including confidential resources.
* To be informed of the importance of a victim going to a hospital for treatment and the preservation of evidence, if applicable, as soon as practicable after an alleged incident.
* To be informed of a notice of a formal complaint to the University, whether filed by a complainant or the Title IX Coordinator.
* To receive a prompt, fair, equitable, and impartial grievance process.
* To receive information and ask questions about the formal and informal processes available.
* To be given equal chance to participate in a grievance process, including the opportunity to identify witnesses and other relevant evidence.
* To choose not to actively participate in the grievance process, if desired.
* To have an advisor of choice present during all meetings and grievance proceedings.
* To have an advisor provided for a party at a hearing under the Title IX grievance process, if an advisor of choice is not present.
* To have access and equal opportunity to inspect and review any evidence obtained as part of the investigation, and to receive a copy of the completed investigation report.
* To be equally informed of any determinations regarding responsibility, dismissals of formal complaints, and/or a party’s filing of an appeal.
* To appeal a determination regarding responsibility and/or dismissals of formal complaints.
* To file a report with local and/or campus law enforcement authorities.

In addition, a ***complainant*** has the following rights and options:

* To report an incident and/or file a formal complaint with the University.
* To request in writing that the University not investigate a reported incident and be informed of the University’s decision whether or not to investigate.
* To request in writing a dismissal of a formal complaint (e.g. withdraws the formal complaint or any allegations therein).

To discuss your rights and options further at UTPB, please contact Ms. Narita Holmes Title IX Coordinator, at 432-552-2697 or [Holmes\_n@utpb.edu](mailto:Holmes_n@utpb.edu) or in MB 4240. For more information, please review the [Title IX Webpage](https://www.utpb.edu/life-at-utpb/campus-safety/sexual-harassmentsexual-misconduct/get-help)