



ENGLISH LANGUAGE PROFICIENCY FOR FACULTY  
WHOSE PRIMARY LANGUAGE IS NOT ENGLISH

NOTE: This form must be completed by **EVERY** person employed to teach, including adjunct faculty members.

House Bill 638 reads in part as follows:

The governing board of each institution of higher education shall establish a program or a short course the purpose of which is to:

1. assist faculty members whose primary language is not English to become proficient in the use of English; and
2. ensure that courses offered for credit at the institution are taught in the English language and that all faculty members are proficient in the use of the English language, as determined by a satisfactory grade on the "Test of Spoken English" of the Educational Testing Service or a similar test approved by the board.

A faculty member may use a foreign language to conduct foreign language courses designed to be taught in a foreign language.

This section does not prohibit a faculty member from providing individual assistance during course instruction to a non-English-speaking student in the native language of the student.

Each institution of higher education shall submit to the Texas Higher Education Coordinating Board a description of the program or short course established under this section and the coordinating board shall approve and monitor the program or short course established at each institution of higher education.

The cost of such English proficiency course as determined by the coordinating board shall be paid by the faculty member lacking proficiency in English. A faculty member must take the course until deemed proficient in English by his or her supervisor. The cost will be deducted from said faculty member's salary.

NAME \_\_\_\_\_ EID # \_\_\_\_\_  
 Address/City State Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Teaching Responsibilities \_\_\_\_\_  
 [e.g. lecturer or professor, etc.]

Please place a check mark by the appropriate statement which best describes your oral English proficiency:

- \_\_\_\_\_ a) This is to certify that English **IS** my primary language  
 \_\_\_\_\_ b) This is to certify that English **IS NOT** my primary language.

\_\_\_\_\_  
 Signature Date

## THE UNIVERSITY OF TEXAS OF THE PERMIAN BASIN

### PROGRAM FOR COMPLIANCE WITH HB-638

- I. Every faculty member at UT - Permian Basin will be requested to complete a statement identifying his or her primary language.
- II. Each faculty member who advises that his/her primary language is not English will be required to take the "Test of Spoken English" published by the Educational Testing Service.
- III. Any faculty member who fails to achieve a satisfactory score on the test (45+), will be required to take one of the following courses:

Odessa College	ENGL 1305: English as a Second Language; Intended for non-native speakers of the English language who have little or no background in English. Uses textbooks, tapes, class drills and handouts. Focuses on hearing, understanding, reading, and writing of English.
Midland College	SPCH 1391: Speech Communication for Non-Native Speakers; A course designed to assist the English As a Second Language student to achieve proficiency in speaking English. Instruction consists of using the International Phonetic Alphabet, oral and written exercises, idiom drilling, and conversational exercises. An emphasis on learning the English vowels.

Upon completion of the course, the faculty member's Dean will interview him/her to determine adequacy of spoken English.

- IV. Cost: The cost of the "Test of Spoken English" and the above referenced course shall be paid by the faculty member